

16 February 2016

NLPC/Chair

All Parish Councillors
Parish Clerk

PARISH COUNCIL PLAN - OBJECTIVES – FY16/17

1. As noted in my Minute of 9th February, I had been struck by the fact that we struggle to set ourselves clear objectives against which we can measure performance and achievement.
2. Thank you for your most helpful and positive suggestions regarding the draft objectives that I have circulated. I have tried to consolidate your comments into a revised set of Standing and Change Objectives, which is attached. Hopefully we can resolve any outstanding differences at our next meeting. I would be grateful for any further comments on the amended Standing Objectives in advance of our meeting on 14th March.
3. As I mentioned in my previous note, once we have agreed our Change Objectives they need to be drafted as SMART Objectives:

Specific – Measurable – Agreed upon – Realistic – Time-based

These Change Objectives will be reviewed at our next meeting and presented to the Annual Parish Meeting as our Plan for the forthcoming year.

PBG CUMMINGS
Chair

Encl: Revised Aims and Objectives for FY 16/17

NORTH LUFFENHAM PARISH COUNCIL AIMS AND OBJECTIVES FY 16/17

AIMS:

To provide effective, efficient and accountable local government in line with our Standing Objectives, enabling residents to be involved in the life of the community and its future development.

To be a strong voice for residents and local businesses, working to improve the overall village area both built and natural, while preserving the uniqueness of heritage areas.

NORTH LUFFENHAM PARISH COUNCIL STANDING OBJECTIVES

1. To carry out effectively the functions and legal obligations of a local council as defined by various legislation.
2. To provide a forum for the community to discuss subjects of concern to the residents of the village.
3. To carry out our responsibilities as corporate Trustee of the North Luffenham Recreation Ground and North Luffenham Field Gardens Charities in accordance with the governing document and trust law to meet the needs of the Community.
4. To provide recreational and play facilities for the children and young people of the village; and to ensure that its play equipment is regularly inspected and meets all required safety standards.
5. To monitor the village environment and enhance it for the benefit of current and future generations.
6. To provide RCC with local feedback on planning applications in order to preserve the character of the village and its conservation area.
7. To maintain and develop the Village Website to meet the needs of both the Parish Council and the Community.
8. To maintain and protect the Council's Fixed Assets and add to or remove them as deemed necessary.
9. To work closely with the Parochial Church Council (PCC) to ensure that the village is provided with local burial facilities.
10. To protect the quality of the village roads, lighting, pavements and footpaths by liaising with the County Council.

11. To participate effectively in community affairs by appointing members to represent the Council on other bodies; both within the local government system, such as the Parish Forum, and on relevant external bodies such as the Village Trust, and Rutland CAB.

12. To communicate effectively with residents through channels such as the Council's website and notice boards.

13. To manage the Council's financial affairs effectively by ensuring that the proper reports and internal controls are in place, monitored and regularly reviewed; and by reviewing expenditure against budgets.

14. To comply with the requirements of Governance and Accountability for Local Councils and fulfill the Council's democratic obligations.

15. To ensure that the Council's Standing Orders are regularly reviewed and complied with.

16. To ensure that all Councillors comply with the Council's Code of Conduct and that the register of Member's interests is updated each year at the Annual Parish Council Meeting.

17. To set a budget/forecast in November each year for the following financial year so that an appropriate precept can be received from Rutland County Council.

NORTH LUFFENHAM PARISH COUNCIL CHANGE OBJECTIVES FY16/17:

- Develop and write a Village Plan
- Complete the NLPC Governance Review.
- Develop a comprehensive, secure internal document management and communication process.
- Deliver Village Day 2016 within budget.
- Review the ability of Parochial Church Council and Parish Council to provide burial spaces in the medium to long-term.
- Develop a Village Welcome Pack and distribution management system.
- Improve communication to villagers through Website development and written communication.
- Review the process for nominating NLPC representatives to act as Trustees of the Village Trust.

NORTH LUFFENHAM RECREATION GROUND AND NORTH LUFFENHAM FIELD GARDENS CHARITIES (TRUST) CHANGE OBJECTIVES:

- Complete repair / restoration of Oval walls within limitation of the allocated budget.
- Develop and open the Permissive pathway.
- Formalise the relationship between the Parish Council and the Cricket Club.
- Erect a fence bounding the permissive pathway and the allotments
- Complete a review of playing field equipment and identify and agree a way forward.