

ANNUAL PARISH MEETING

11th April 2016

Paul Cummings

Chair North Luffenham Parish Council

North Luffenham Parish Council

- Paul Cummings - Chair
- Charles Cade - Vice Chair
- Pete Burrows
- Gina Inman (Replaced Mike Barnes)
- Steve Marson
- Claudia Riordan
- John Sewell
- Tim Smith
- Clerk / RFO - Ian Ferguson

Agenda - Annual Parish Meeting

- To review Minutes of the last meeting
- To brief Villagers on the work of the Parish Council in the past Financial Year
- To identify the challenges ahead
- Review the Parish Council Finances
- Air and consider the concerns and views of Parishioners

**Review the Minutes of the
last meeting**

Matters arising from 20th Apr 15 meeting

- Speed Limit Edith Weston Road - To be considered by RCC
- Extension of Footpath - Week commencing 27 Apr 16
- Military Dogs - No Change - Contract to be let in Jun 16
- Walkway - Consultation completed
- Moor Lane - NFA
- Play Area Development - Working Group identifying the requirement

**To brief Villagers on the
work of the Parish Council
in the past Financial Year**

Parish Council Review Jun 15 - Principles adopted - 1

- PC should be seen as being open, fair, proactive, responsive and effective in its work.
- PC should identify more streamlined, modern business processes and IT tools to speed up its work and decision making processes.
- Improved communication was essential to ensure that everyone living in the Village understands the responsibilities of the PC and is aware of how they may help to influence the decision making process.
- The maintenance of 'community spirit' within the village should be an important part of the PC's role.

Parish Council Review Jun 15 - Principles adopted - 2

- PC should seek to identify the needs and aspiration of the whole village (all age groups). PC should aim to represent the views of the village rather than solely personal opinions.
- There is a need to develop a strong and effective consultation process
- PC should make best use of working groups reporting to the PC, co-opting individuals with appropriate expertise / interest.
- Best use should be made of Volunteers to enhance services within the village eg community watch, speed awareness etc

Working Groups - 1

- Governance review
 - Financial Regulations (Complete)
 - Code of Conduct
 - Standing Orders
- Review of Bonfire Night (Complete)
- Planning review (Complete)
- IT and Communications

Working Groups - 2

- Data Protection (Complete)
- Website (Ongoing review of the Website - 137 Subscribers)
- Risk Management (Complete)
- Playground / Oval facilities
- Neighbourhood Plan / Village Plan (Scoping Study complete)

Village Plan - Areas to be considered

- Aspirations of Villagers
- Environment / Planning
- Education
- Transport and Roads
- Volunteers
- Recreation and Sporting facilities
- Community issues incl Senior Citizens and Youth activities
- Other issues considered relevant

Working Groups - 3

- Village Day - 11th Jun 16
- Review/Rewrite of Village Information Pack
- Review of Community Centre operation
- Review of Parish Clerk's Actual Hours v Paid Hours (Complete)
- Joint PC / Parochial Church Council (PCC) review of graveyard space.

To identify the challenges ahead

Parish Council Vision

- To provide effective, efficient and accountable local government in line with our Standing Objectives, enabling residents to be involved in the life of the community and its future development.
- To be a strong voice for residents and local businesses, working to improve the overall village area both built and natural, while preserving the uniqueness of heritage areas.

NORTH LUFFENHAM PARISH COUNCIL CHANGE OBJECTIVES FY16/17:

- Develop and write a Village Plan
- Complete the NLPC Governance Review.
- Develop a comprehensive, secure internal document management and communication process.
- Deliver Village Day 2016 within budget.
- Review the ability of Parochial Church Council and Parish Council to provide burial spaces in the medium to long-term.
- Develop a Village Welcome Pack and distribution management system.
- Improve communication to villagers through Website development and written communication.

NORTH LUFFENHAM RECREATION GROUND AND NORTH LUFFENHAM FIELD GARDENS CHARITIES (TRUST) CHANGE OBJECTIVES:

- Complete repair / restoration of Oval walls within limitation of the allocated budget.
- Develop and open the Permissive pathway.
- Formalise the relationship between the Parish Council and the Cricket Club.
- Erect a fence bounding the permissive pathway and the allotments
- Complete a review of playing field equipment and identify and agree a way forward.

Responsible Financial Officer's Report FY 15/16

Ian Ferguson

Clerk to North Luffenham Parish Council

NLPC - Financial Statement

1 Apr 15 - 31 Mar 16

	FY 15/16	FY14/15
Total Income:	£10,383.33	£9778.03
Total Expenditure:	£9390.38	£9172.88
Surplus on Year	£992.95	£605.15
Opening Balance	£13,048.71	
S106 Grant	£40,633.00	
Closing Balance:	£54,674.66	

Field Gardens/Oval Trust

Financial Statement 1 Apr 15 - 31 Mar 16

	FY 15/16	FY 14/15
Total Income:	£6619.06	£7764.01
Total Expenditure:	£8971.31	£4062.66
Surplus on Year	(£2352.25)	
Opening Balance	£12381.44	
Closing Balance	£10029.19	
Trust Dividend Account	£8043.43	
Trust Current Account	£1985.76	
Total:	£10029.19	(Incl £3000 ring-fenced for Oval War Repairs)

Trust Account Statement - 31 Mar 16

Proceeds of Sale of Former Village Hall	
Opening Balance - 1 Apr 16	£4971.81
Increase in value of Accumulation Units	(£15.86)
Closing Balance - 31 Mar 16	£4955.95
Field Gardens Trust	
Opening Balance - 1 Apr 15	£126,678.42
Increase in value of Income units	(£5217.60)
Closing Balance - 31 Mar 15	£121,460.82

Financial Requirement 2016/17

Financial provision FY 16/17

Having maintained the Budget Requirement at £7,900 for 9 years, this year we have asked to raise the Budget Requirement by £1730 to £9,630. This additional funding will be used to fund:

- An increase in hours from 6 to 8 hours / week for the Parish Clerk (+ £1,560) in line with the Paid Hours Review report.
- Provide additional training costs for Councillors and Parish Clerk from £100 to £600 (+£500).
- Increase Parish Clerk's expenses from £230 to £300 (+£70) to reflect actual expenditure.
- Remove election cost provision for FY16/17 - a reduction of £400.

Provisional financial provision from reserves FY 16/17

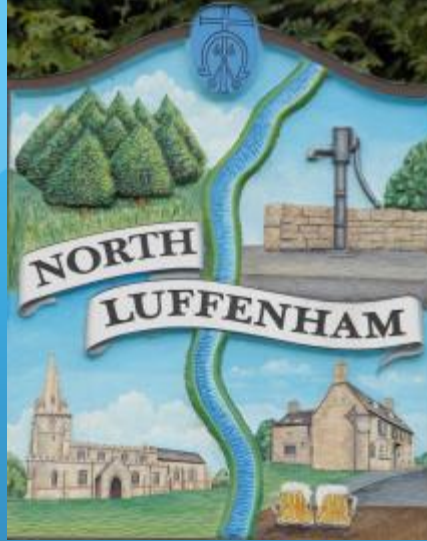
- Fund an addition 1 Hour/ week for the Parish Clerk (+ £870) to 9 Hrs in line with the Paid Hours Review report
- Fund Village Day - Jun 16 - £1,000
- Maintenance of Woodyard Corner +£100
- IT Costs +£750
- Repair Notice Board +£75
- Data Protection Fee +£35
- **Total impact reduction in reserves of £2,830**

Personal perception / summary

- A strong, dynamic and enthusiastic Parish Council working hard to maintain services and deliver meaningful long-term change
- A need to fully understand what the village wants and how best to deliver it
- Parish Clerk

Clean for the Queen

Saturday 16th April 2016



OPEN FORUM