



# North Luffenham Parish Council

Minutes of the meeting of the Parish Council (Trust) held at the North Luffenham Community Centre at 9.05pm on Monday, 17<sup>th</sup> October 2016

**Present:** Cllr Cummings (Chairman), Cllr Cade (Vice Chairman), Cllr Inman, Cllr Riordan, Cllr Smith, Cllr Burrows

**Also in attendance:** Cnty Cllr Waller, Cnty Cllr Bool, Mrs Ashpole (Clerk)

## There were 3 members of the public present

The Chairman opened the meeting by welcoming all present and Cllr Cade was thanked for chairing the last meeting.

The Clerk confirmed that Transparency arrangements had been observed and that the rules had been complied with.

1. **Apologies for absence:** Cllr Marson

2. **Declarations of interest**

Cllrs Cade and Burrows declared an interest in items 5, 6 and 8 by virtue of being Chair and Vice Chair respectively of the Cricket Club.

3. **Minutes of PC (Trust) meeting of 5<sup>th</sup> September 2016**

**Resolved:** to accept and sign as a true record.

4. **Matters arising**

a. **Geoff Sewell Close house sales:** Cnty Cllr Waller advised that the original S106 and conditions still stand and that anyone who applies via Spire will go through a check list process. Discussion ensued. **Resolved:** Clarification is to be sought regarding homes being sold on the basis of the % previously owned by the individual selling, rather than reverting to the original 25%, as believed to be supported by the Rural Repurchase Scheme. Clarification is also to be sought on how RCC monitors the sale of affordable housing to ensure resale follows the requirements in the original agreement.

**Action: Cllr Cummings/Cnty Cllr Waller**

b. **Allotments:**

i. **Poop scoop signs and notices:** additional signs are required

**Action: Clerk**

ii. **Fencing costs:** remains in progress

**Action: Cllr Sewell**

iii. **Walkway Permissive Pathway sign, bench and gate:** the sign is in place; the bench has been purchased and will be sited in the spring; the gate has been purchased and will be erected in the near future.

**Action: Cllr Cade**

c. **Play Areas/S.106 LEAP contribution:**

The final quote (of 3) is anticipated by the end of in October. It was agreed that the redecoration/maintenance of the existing equipment should not be funded by the LEAP contribution and needs to be included in the FY17/18 budget considerations. It was recommended that Cllr Marson should work through the Procurement Process with the Clerk.

**Action: Cllr Marson/Clerk**

**5. Review of NLPC 16/17 Management Plan:**

**a. Objectives**

- Complete repair / restoration of Oval walls within limitation of the allocated budget and reserve – phase 1 completed
- Develop and open the permissive pathway – ready to launch
- Work closely with North Luffenham Cricket Club to develop a formalised relationship between the two parties – to progress
- Erect a fence bounding the permissive pathway and the allotments – in progress
- Complete a review of playing field equipment and identify and agree a way forward to best utilise the funding available – in progress

- b. Budget Expenditure – Qtr 1 & 2:** a new report was introduced which provided greater clarity on the current financial position. **Resolved:** to accept the report and publish it quarterly.

**Action: Clerk**

**6. Correspondence**

- a. To advise receipt of application for Oval Use:** Santa Fun Run on 10<sup>th</sup> December – **approved**

- b. Woodland Trust: free trees for communities** – an application will be made to increase the planting on the walkway

**Action: Cllr Cade**

**7. Finance Report**

- a.** To consider and approve the Finance report - **approved**  
**b.** To advise transfer of funds of £3,000 from Money Manager Account to NLPC Trust account had been made - **noted**

**8. Oval report**

- a. Received formal request from PC to hold Bonfire Event:** this was accepted and **approved**

- b. Allotment Holders' Public Liability Insurance:** it had been agreed that the PC would pay the cost of the insurance premium, which is to be recovered in 2017 from the proportional increase in Allotment Rents.  
**Resolved:** to seek authority to spend at the next PC (Trust) meeting.

**Action: Clerk**

**9. Any Other Business**

[This item has been reinstated for the purpose of reporting any last minute important business.]

None.

**10. Date of next meeting** – Monday, 5<sup>th</sup> December 2016

**The meeting closed at 9.25pm**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_