



North Luffenham Parish Council

Minutes of the meeting of the Parish Council (Trust) held at the North Luffenham Community Centre at 8.55pm on Monday, 16th January 2017

Present: Cllr Cummings (Chairman), Cllr Cade (Vice Chairman), Cllr Burrows, Cllr Inman, Cllr Marson, Cllr Riordan, Cllr Sewell, Cllr Smith

Also in attendance: Mrs Ashpole (Clerk)

There was 1 member of public present

The Chairman opened the meeting by welcoming all present.

The Clerk confirmed that Transparency arrangements had been observed and that the rules had been complied with.

1. Apologies for absence: none

2. Declarations of interest

Cllr Sewell declared an interest in item 4 by virtue of holding Agricultural Tenancy. Cllr Cade and Cllr Burrows declared an interest by virtue of being Chairman and Vice Chairman of NL Cricket Club.

3. Minutes of PC (Trust) meeting of 5th December 2016

Resolved: to accept and sign as a true record.

4. Matters arising

a. Geoff Sewell Close house sales: the Council was advised that RCC continues to pursue a request for a contact from Spire Homes to liaise with NLPC; this remains outstanding and will continue to be pursued.

Action: Cllr Cummings

b. Allotments - fencing costs: final negotiations with the supplier who had provided the most competitive price was in progress. Once agreed, Clerk to place the order.

Action: Cllr Cade/Clerk

c. Play Areas/S.106 LEAP contribution:

Cllr Marson tabled a document which listed 3 suppliers and that detailed as near as possible 'like-for-like' comparison of items and costs together with a comprehensive explanation of progress to date. The anticipated best price of one supplier was expected within the next few days.

References were available for each supplier. Thanks were conveyed by the Chairman for the excellent progress made to date.

Resolved:

- i. to finalise recommendations
- ii. to invite councillors to a site visit in order to identify appropriate location for each piece of equipment
- iii. consult with residents within the immediate vicinity potentially affected by noise
- iv. present findings and a formal proposal for approval at the next NLPC meeting

Action: Cllr Marson/All

d. Oval:

- i. **Mowing of Oval:** tenders had been sought and quotes received from 3 potential suppliers. **Resolved:** Cllr Cade to confirm quote costs for x 20 cuts per year from the supplier who had provided the most competitive rates. Once confirmed, a request to issue an order would be passed to the Clerk.

Action: Cllr Cade/Clerk

- ii. It was noted that the current grass cutting contractor, 'Mow All' had expressed an interest in renewing their contract for FY17/18, with the exception that cuts used on 'Woodyard Corner' should be transferred to the play area. This would ensure no change to the current grass cutting contract costs. **Resolved:** to **approve** this service for FY17/18.

- iii. **Potential root damage:** Maven Claims on behalf of AON had acknowledged receipt of correspondence; additional necessary information would be collated by Maven and forwarded to the liabilities department.

- e. Dog fouling - review existing Bye Law notice:** RCC had advised that a national project was underway to review defaced notices displaying incorrect fine amounts and/or outdated acts. As RCC had no record of the (defaced) notice currently displayed on the Oval, guidance was being sought and the outcome would be notified to NLPC in due course.

5. To receive and approve the Trust FY17/18 Budget:

The revised paper incorporated recommended adjustments identified at the previous meeting. It was noted that Trust expenditure would be from charitable income rather than the 'public purse'.

The significantly increased budget (£14,512) included provision for:

- Grass Cutting – increased to £1,500;
- Walkway – as previously discussed, the fencing costs of the allotment field are likely to be £3,700;
- King West – legal advice regarding the appropriate cost of land rental £250;
- Legal contingency associated with the review of the Cricket Club and Bowls Club tenancy agreements.

Following discussion it was **agreed** to reduce the proposed budget overall by £200, noted as follows:

- i. increase grass cutting provision from £1,500 to £2,000
- ii. reduce walkway provision from £5,200 to £4,500

Resolved: to **agree** the proposals and **approve** the budget.

6. Correspondence received by the Clerk

A wayleave consent request had been received from Western Power Distribution associated with reinforcing their network. **Resolved:** to consent to the works with a proviso that following the works, the area would be made good and returned to its former condition.

Action: Clerk

7. Finance Report presented by the Clerk

a. To consider and approve the Finance report – approved. Actual against budget quarterly report was noted

b. Outgoing invoices for:

i. **Allotment Rents and NL Allotment Society/insurance:**

delivered/posted on 28/12/16. Payments banked/ receipts provided with copies of Insurance schedule were being processed in batches. Allotments for new plot holders to be allocated at the end of January.

ii. **Chater Bowls Club** – payment received

iii. **NL Cricket Club** – payment received

c. Approval sought to spend x 2 at £45 per delegate for LRALC Training re Charitable Trusts for Cllrs Cummings and Smith on 30/01/17 – **approved**
It was noted that this cost is to be reflected in NLPC General account.

Action: Clerk

8. Oval and Field Gardens Report

Woodland Walkway

A grant of £150 had been awarded for trees via an application to the Woodland Trust free trees scheme

9. No urgent other business had been received by the Clerk. However, it was brought to Council's attention that there was a trip hazard at the entrance of the Oval near the bus shelter in Church Street. In the long-term Cllr Marson suggested that this minor maintenance may potentially be incorporated when the ground works were undertaken for installation of the new play equipment. In the short-term however, this hazard needs to be made safe as a matter of urgency.

Action: Oval Working Group

10. Date of next meeting – Monday, 6th March 2017

The meeting closed at 9.40pm

Signed: _____

Date: _____