



North Luffenham Parish Council

All Councillors are summoned to the Parish Council Meeting on Monday, 4th September 2017 at **7pm** which will take place in the North Luffenham Community Centre

Agenda

- 43/17 Apologies: Cllr Cade, Cllr Marson
- 44/17 Declarations of Interest
- 45/17 Public Forum
- 46/17 Guest speaker: Mr Simon Mutsaars, CEO, Citizens Advise Rutland
- 47/17 To approve and sign Minutes of PC meeting of 3rd July 2017
- 48/17 To receive an update about progress of outstanding resolutions from the last meeting
 - a. RCC receipt of approval of S106 variation – Cllr Cummings
 - b. Play equipment procurement – Cllr Cummings
 - c. RCC: Winter Maintenance – salt bins - Clerk
 - d. Parish Council Newsletter – Cllr Cummings
 - e. Community/Emergency Response Plan – Cllr Cummings
 - f. Village Plan Questionnaire – Cllr Smith
- 49/17 Chairman's Report
 - a. Rutland Local Plan
 - b. To advise current state of play of Web Working Group (resolution 5/17)
- 50/17 To receive and adopt Governance Documents for 2017-18 – Cllr Cummings
 - a. Financial Regulations
 - b. Standing Orders
 - c. Complaints Procedure
 - d. Grievance Policy
 - e. Disciplinary Policy
 - f. Press / Media Policy
 - g. Staffing Committee Terms of Reference
- 51/17 To consider appointment of members to NLPC Staffing Committee – Cllr Cummings
- 52/17 To receive the Bonfire Night Working Group report
- 53/17 Correspondence – Clerk
 - a. AON Insurance - to note receipt of:
 - i. closure of claim
 - ii. notification of service withdrawal for 2018
 - b. The Jetties street light

- 54/17 Finances Report – Clerk
- a. To consider and approve Finance Report
 - b. Grant Thornton – to note:
 - i. Certified Annual Return for YE 31/03/17
 - ii. Payment of invoice of £100 + VAT
 - c. Internal Audit: to note payment of invoice of £100
 - d. To seek authorisation to notify Payroll provider of 1% increase to Parish Clerk’s pay scale as per NALC Briefing E02-16, 2016-18 backdated to 01/04/2017 (PC Minutes, 11/07/2016 item 7 refers)
 - e. LRALC training for Clerk: Data Protection & Freedom of Information for Local Councils on 28/09/2017 - to seek approval to spend £35
- 55/17 To consider RCC Speed Limit Reviews (SLR) at a total approximate cost of £2,639.07 – Cllr Cummings
- a. SLR 04: approx cost £845.06
 - b. SLR 15: approx cost £1794.01
- 56/17 Planning - Cllr Smith
- a. To receive planning applications for the following:
 - i. 2017/0723/FUL - Proposal: single storey rear extension & demolition of existing conservatory, with internal alternations – 1 Rose Close, North Luffenham
 - b. To receive planning decisions for the following:
 - i. 2017/0577/CAT – Granted: Fell 1 No. Cypress - St John The Baptists Church, Church Street
 - ii. 2017/0485/LBA – Granted: construct & fit ensuite in bedroom - The Old Rectory, 8 Church St
 - iii. 2017/0618/CAT – Granted: T1 fell 1 no. cherry; T2 fell 1 no. Ash; G1 – row of trees – fell due to ongoing maintenance - 2A Glebe Road
 - iv. 2017/0650/FUL – Granted: erection of dwelling - Land Rear of Stone Cottage 27 Church Street
 - v. 2017/0688/LBA – Granted: internal alterations to 2nd floor bedroom - Boyton House, 10 Church St
- 57/17 To consider Speed Survey Results and RCC’s offer to install a pair of 30 mph repeater signs between the junction with Edith Weston Road and the first street light at the cost of RCC - Cllrs Cummings/ Burrows
- 58/17 To consider/review maintenance of ‘Woodyard corner’ – Cllr Riordan
- 59/17 To request that the Web Working Group review Clerk’s Report: ‘Rationale for a dedicated Parish Council website’ dated 02/08/2017, circulated to NLPC with Strategy Agenda – Cllr Burrows
- 60/17 Agenda items for discussion at the next meeting
- 61/17 Date of next Parish Council meeting: Monday, 16th October 2017

Angela Ashpole, Parish Clerk, 27th August 2017