North Luffenham Parish Council

All Councillors are summoned to the Parish Council Meeting on Monday, 16th October 2017 at **7pm** which will take place in   
the North Luffenham Community Centre

Agenda

1. Apologies: none
2. Declarations of Interest
3. Public Forum
4. To approve and sign Minutes of PC meeting of 4th September 2017
5. To receive an update about progress of outstanding resolutions from the last meeting
6. 5/17 (15/05/2017): To advise current state of play of Web Working Group – Cllr Cummings
7. 45/17.1: Request for feasibility survey by RCC Highways relating to parking for Lyndon Road – Cllr Cummings
8. 45/17.3: Visibility issue from shrubs at junction of Glebe Rd/Lyndon Rd – Cllr Cummings
9. 48/17 b: Installation of play equipment – Cllr Cummings
10. 48/17 d: Parish Council Newsletter – Cllr Cummings
11. 53/17: The Jetties street light – RCC unable to maintain lights on an un-adopted road - Clerk
12. 54/17 e: to note that Clerk attended LRALC[[1]](#footnote-1) training for GDPR[[2]](#footnote-2)/Freedom of Information on 28/09/2017 and to feedback to NLPC Data Controller - Clerk
13. 55/17: Speed Limit Review – to note that RCC is to cost and invoice for FY 2018/19 for:
    1. SLR04 - Edith Weston Rd to Ketton Rd
    2. SLR15 - Station Rd to Ketton Rd
14. 57/17: Pinfold Lane – 30mph road painted speed limit signs instead of repeater signs agreed by RCC Highways - Clerk
15. 58/17: Maintenance of ‘Woodyard Corner’ – Clerk
16. Chairman’s Report
    1. St George’s Development and NLPC’s response to RCC
    2. Response to RCC Draft Local Plan: to endorse NLPC’s response of 22/9/2017 to RCC
    3. Notice of Councillor Vacancy
    4. Review of NLPC’s existing Data Protection Policy to align with General Data Protection Regulations by May 2018
17. Finance Report – Clerk
    1. To consider and approve Finance Report
    2. To receive actual against budget report
    3. RCC Street Lighting: to seek approval to spend £433
    4. To seek approval to reimburse NLPC Trust account for £45 for Cat 3 Firework training (Trust 32/17 b. refers)
    5. To note receipt of final payment of Action Play Leisure play equipment of £12,533.60 + £2,506.72 VAT
    6. To note Finance Working Group Draft Minutes for 25/08/2017 circulated to NLPC
    7. To note LRALC alert re precept consultation and to identify how to respond and who will do that
    8. Preparation of Budget 2018/19: to consider changes required using 2017/18 budget as a reference
18. Consideration of the proposal to establish a dedicated Parish Council website and to identify a way forward – Cllr Cummings
19. Governance: to receive and adopt NLPC Freedom of Information Policy for   
    2017-18 – Cllr Cummings
20. To consider householders’ responsibility for maintenance of hedges that intrude onto the pavement along Edith Weston Road – Cllr Inman
21. Village Plan Questionnaire: to consider how best to disseminate results – Cllr Smith

1. To consider Bonfire Night Event administration – Cllr Cummings
   1. To consider seeking approval of NLPC Trust to hold Bonfire Night Event on the Oval on Sunday, 5th November 2017
   2. To receive Bonfire Event Plan/Risk Analysis
   3. To seek approval for expenditure of £2,521.35 for costs as identified in ‘Provisional Forecast of Income / Expenditure Report’
   4. To seek approval of float of £600
2. Correspondence – Clerk
3. Severn Trent Water - to note joining of Severn Trent and United Utilities from 01/04/2017 and now managed as Water Plus
4. School/Church drive street light: to note liaison with school initiated
5. RCC Green Waste: to note £35 per green bin charge as from next year
6. Uppingham Surgery: introduction of Rapid Access Clinic
7. RCC: Consultation on School Admissions Arrangements 2019
8. Rutland Food Bank: donation request
9. Enquiry re event to mark Holocaust Memorial Day in January 2018
10. Rural Community Council: request to promote Tackling Fraud Community Programme
11. Invitation to Citizens Advice Rutland AGM at 5.30pm, Barnsdale Lodge Hotel on 7/11/2017
12. Planning - Cllr Smith
13. To receive planning applications for the following: none
14. To receive planning decision for the following:
    * 1. 2017/0788/FUL – Demolition of integral garage, two storey side, single storey rear extension, two storey front extension. Windows & door positions, cladding & render.8 Oval Close, North Luffenham
15. Appointment of internal auditor and to consider potential of LRALC service for Internal Audit and Cloud backup service – Cllr Riordan
16. To discuss looking into the possibility of applying for a LEADER grant to fund the cost of extending the footpath along Edith Weston Road from the entrance of Rosewood Close to junction of Pinfold Lane – Cllr Riordan
17. To propose forthcoming meeting dates – Cllr Cummings
    1. Initial meeting of Staffing Committee
    2. Finance Working Group
18. To confirm Parish Council meeting dates for next 18 months – Clerk

1. Items mentioned at this meeting to be included on Agenda for the next NLPC meeting
2. Date of next Parish Council meeting: Monday, 4th December 2017

Angela Ashpole, Parish Clerk, 9th October 2017

1. Leicestershire & Rutland Association of Local Councils [↑](#footnote-ref-1)
2. General Data Protection Regulation [↑](#footnote-ref-2)