



# North Luffenham Parish Council

All Councillors are summoned to the Parish Council Meeting on Monday, 4<sup>th</sup> December 2017 at **7pm** which will take place in the North Luffenham Community Centre

## Agenda

- 91/17 Apologies
- 92/17 Declarations of Interest
- 93/17 Public Forum
- 94/17 To approve and sign Minutes of:
- NLPC meeting of 16<sup>th</sup> October 2017
  - NLPC Extraordinary meeting of 8<sup>th</sup> November 2017
  - NLPC Extraordinary meeting of 22<sup>nd</sup> November 2017
- 95/17 To receive an update about progress of outstanding resolutions from the last meeting:
- 45/17.1: Outcome of feasibility survey by RCC Highways relating to parking for Lyndon Road – Cllr Cummings
  - 53/17: The Jetties street light – RCC unable to maintain lights on an un-adopted road – Clerk
  - 70/17: Governance: to receive and adopt NLPC Freedom of Information Policy for 2017-18
  - 68/17.d: addendum - to note that it was unnecessary to reimburse NLPC Trust account for £45 for Cat 3 Firework training (Trust 32/17 b. refers). Although it had erroneously been noted in the Trust Minutes, payment had correctly been made from NLPC General account.
- 96/17 Chairman's Report
- St George's Development
  - Review of draft budget paper FY18/19
  - Appointment of internal auditor
- 97/17 To receive a report about the audit of RCC's process for managing/monitoring compliance by Housing Associations of their responsibilities to ensure "affordability" in perpetuity - Cllr Riordan / Cnty Cllr Waller
- 98/17 Finance Report – Clerk
- To consider and approve Finance Report
  - To note Finance Working Group Draft Minutes for 15/11/2017
  - To seek approval for Clerk expenses for office supplies of £108.25
  - To seek approval for SLCC membership of £100
  - RCC: Parish Energy Recharges - street lighting contribution for 2017/18 of £551.78 and projected 2018/19 of £559.77)
  - LRALC Code of Conduct training: to seek approval to spend £50
  - LRALC GDPR/FoI training: to seek approval to spend up to £70
  - To request payment to S Luffenham Church for the use of their BBQ for Bonfire Night of £20

- i. To seek approval for spare defibrillator pads of up to £38 + VAT
  - j. To consider a recommendation to make S137 grant of £25 to NL Cricket Club to reflect their cooperation and support to the village.
- 99/17 To receive and consider Staffing Committee Report:
  - a. To consider whether and how to review Clerk's working hours
- 100/17 To consider the final version of the Village Survey Report – Cllr Smith  
To seek approval:
  - a. to publish the Report on the village website as a pdf
  - b. to spend up to £160 on 50 paper copies of the report
  - c. to leaflet the village by the Steering Group that the report has been published online and that a paper copy is available if required
- 101/17 To report on the Bonfire Night Event for 2017 – Cllr Cummings
- 102/17 Correspondence – Clerk
  - a. LRALC: paper re key developments
  - b. RCC: seeks views of draft Local Flood Risk Management Strategy
  - c. RCC: Community Infrastructure Levy and Neighbourhood funding payments 2017/18
  - d. Publishing of non-PC communications relevant to residents
- 103/17 Planning - Cllr Smith
  - a. To receive planning applications for the following:
    - i. **2017/1043/CAT - Proposal:** T1 Sycamore - lateral reduction to appropriate growth points to common boundary. 4 no. pine trees to be removed. Misty Hill, 7A, Digby Drive, North Luffenham, OAKHAM, Rutland, LE15 8JS
    - ii. **2017/0913/FUL - Proposal:** Proposed variation of conditions 5 (Approved Plans), 9 (Stockpiles), 10 (Phasing Details), 44 (Habitat Management Scheme) and 49 (Restoration and Aftercare Scheme) as set out, and incorporated in, permission ref. no. FUL/2007/0150/CC (Variation of conditions 9, 10, 11, and 12 of planning permission FUL/2000/0192/CC in respect of changes to phased extraction and restoration works) – Land at Ketton Quarry, Off Ketco Avenue, Ketton, Rutland PE9 3SX. Hanson Cement Ltd, Castle Cement Ltd Ketton Works, Ketco Avenue, Ketton, Stamford, Rutland, PE9 3SX
    - iii. **2017/0911/FUL - Proposal:** Proposed alternative diversion of Empingham Road, Ketton to facilitate a quarry development permitted under planning permission FUL/2007/0150/CC. Hanson Cement Ltd, Castle Cement, Pit Lane, Ketton, Stamford, Rutland, PE9 3SZ
    - iv. **2017/1050/FUL - Proposal:** Proposed alterations and extension to existing garage to create additional double garage with storage room above. Fir Tree House, Ketton Road, North Luffenham, Stamford, Rutland, PE9 3UT
  - b. To receive planning decisions for the following: none
- 104/17 GDPR/Freedom of Information summary – Clerk
- 105/17 To propose forthcoming meetings – Cllr Cummings

- a. Finance Working Group – 2pm, Weds, 13/12/2017
- b. Staffing Committee

To resolve to go into private session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in view of the confidential nature of the business to be transacted in the next item.

- 106/17 To consider Councillor vacancy applications – Cllr Cummings
- 107/17 Items mentioned at this meeting to be considered on Agenda for the next NLPC meeting:
  - a. Governance:
    - i. NLPC Freedom of Information Policy for 2017-18
    - ii. Draft Finance & General Purposes Working Group Terms of Reference
- 108/17 Date of next Parish Council meeting: Monday, 8<sup>th</sup> January 2018

Angela Ashpole, Parish Clerk, 28<sup>th</sup> November 2017