



North Luffenham Parish Council

Minutes of the meeting of the Parish Council (Trust) held at the North Luffenham Community Centre from 9pm on Monday, 8th January 2017

Present: Cllr Cummings (Chairman), Cllr Cade, Cllr Burrows, Cllr Inman, Cllr Riordan, Cllr Smith

In attendance: Mrs Ashpole (Clerk/RFO)

There was 1 member of public present

60/17 Apologies: none

61/17 Declarations of Interest

Cllrs Cade & Burrows by virtue of being members of NL Cricket Club
Cllr Riordan re item 69/17 by virtue of living adjacent to the Oval

62/17 To approve and sign Minutes of Trust meeting of 4th December 2017: it was resolved to approve and sign the minutes as a true record.

63/17 To receive an update about progress of outstanding resolutions:

a. 31/17 b: Registration/Change of Entity to Registered Charity: it was established that the email communication forwarded to the Finance Working Group on 02/01/2018 was a result of the Clerk's enquiry reported at the Finance Working Group meeting on 15/11/2017. HSBC's communication had not however addressed the initial enquiry. To avoid further misunderstanding **it was resolved** to arrange to visit HSBC Business Banking.

Action: Cllrs Cummings/Riordan

b. 45/17 c: Play equipment, phase 2:

i. responses from newsletter advert for a volunteer: one response had been received. Another advert would be published.

Action: Cllr Cummings

ii. site visit to adjust slack on the zip wire requested: APL had acknowledged the request and advised that they would attend when they were next in the area; a site visit date was awaited.

iii. Proposals for additional equipment: this is a work in progress

Action: Oval Working Group

c. 44/17 c iv: RCC's dog bylaw notification: no response to date had been received. The enquiry would be redirected to RCC Customer Services

Action: Clerk

d. 56/17 a: Quote for grass cutting: a verbal quote for the Oval had indicating that costs would remain the same for FY18/19. A written request had again been sought and would be followed up.

Action: Clerk

64/17 Chairman's Report

a. To receive and consider Budget paper FY18/19: The Chairman reported on the previously published paper. **It was resolved to approve** the Budget.

65/17 To seek authority to fund Tree Works as per RCC Schedule:

Cllr Cummings confirmed that the cost included both legal and planning requirements. **It was resolved to approve** the cost of £1,196.16 excluding VAT.

66/17 Finance Report

- a. To consider and approve Trust Finance Report: **it was resolved to approve** the Report.

67/17 Field Gardens Report

- a. **Allotment rent letters for 2018:** it was reported that all letters had been delivered/posted on 31/12/2018.
It was also noted that the Allotment Agreement would be reviewed at the next Governance meeting.

Action: Clerk to add to Governance Agenda

68/17 Oval Report:

- a. **To consider grass cutting for 2018:** a prospective enquiry had very recently been received by the Clerk and forwarded to Cllr Cade. It was established that this would be pursued.

Action: Cllr Cade

b. **Oval Play Area:**

- i. To seek approval to spend £87 for supply & fit posts to hang new play area gate: **it was resolved to approve.**
ii. To seek approval to spend £22 for repair of split handrail at steps from Butt Lane adjacent to play area: **it was resolved to approve.**

Cllr Riordan left the meeting.

To resolve to go into private session in accordance with the Public Bodies (Admission to Meetings) Act 1960 in view of the confidential nature of the business to be transacted in the next item: **it was resolved to approve** and the public cleared the room.

69/17 To receive an update regarding apparent tree root damage: as NLPC

Insurers had not acknowledged NLPC communication of 03/11/2017 and several follow-ups, a complaint had been registered. A response to the complaint was received within 24 hours; the Claims Handler would contact the claimant. **It was resolved** that NLPC would make contact with the resident to discuss options.

Action: Cllr Cade

The Chairman resumed the meeting. No public returned to the meeting.

70/17 Agenda items for discussion at the next meeting: none.

71/17 Date of next Parish Council (Trust) meeting: Monday, 5th March 2018

The meeting closed at 9.45pm

Signed: _____

Date: _____