



North Luffenham Parish Council

All Councillors are summoned to the Parish Council (Trust) Meeting immediately following the Parish Council Meeting on Monday, 5th March 2018 in the North Luffenham Community Centre

Agenda

The public may attend this meeting but there will be no public forum

72/17 Apologies

73/17 Declarations of Interest

74/17 To approve and sign Minutes of Trust meeting of 8th January 2018

75/17 To receive an update about progress of outstanding resolutions:

- a. 63/17 a: Registration/Change of Entity to Registered Charity** - Cllr Cummings/Cllr Riordan
- b. 63/17 b: Play equipment, phase 2:**
 - i. Site visit to adjust slack on the zip wire requested - Clerk
 - ii. Proposals for additional equipment - Oval Working Group
- c. 63/17 c: RCC's dog bylaw notification** - Clerk

76/17 To note submission of Charity Commission Annual Return 2017

(Charity comprising the clear proceeds of sale of the former North Luffenham Village Hall) - Clerk

77/17 Finance Report - Clerk

- a. To consider and approve Trust Finance Report
- b. To note payment of £160.51 for allotment insurance premium (under RFO delegated powers for emergency spend)
- c. To note receipt of £886.20 VAT refund
- d. To note receipt of allotment rents as at 20/02/2018 of £679

78/17 Field Gardens Report – Cllr Cade/Clerk

- a. To note majority allotment rents collected for 2018, and to note:**
 - i. relinquishing of plots x 3
 - ii. outstanding rents x 3
 - iii. receipts and copy of Insurance Schedule provided to tenants
 - iv. allotment request on waiting list x 2
- b. To seek approval to spend NLAS¹ membership of £98 (£92=2018 & £6=2017, outstanding due to re-letting of plots in April 2017)**
- c. To seek approval to issue allotment refund of £8** paid by existing tenant who mistakenly believed that adjoining plot was available for rent
- d. To note receipt of Remittance Advice** from Rural Payments Agency for Woodland Walk

79/17 Oval Report - Cllr Cade

a. RCC revised Tree Survey Report:

- i. to note receipt of revised Report from RCC Forestry Officer

¹ North Luffenham Allotment Society

- ii. to consider submission of planning application for proposed tree works
- b. To consider most competitive grass cutting quotes for 2018:**
 - i. **Play area & allotment path:** to consider quote for grass cutting at a total annual cost of £1,430 to be invoiced as 7 equal amounts of £204.29, throughout the summer
 - ii. **The Oval:** to consider quote for grass cutting to be undertaken every 10 days at £80 per cut (March to October) at a maximum spend of £2,000
- c. Correspondence:**
 - i. **To consider proposal by RCC for Tree Symposium**
 - ii. **To consider correspondence from NL Cricket Club re possible future use of the Pavilion**
- d. Oval Play Area:**
 - i. To note installation of new gate and posts for play area and renewal of handrail adjacent to play area in Butt Lane

80/17 To receive an update regarding apparent tree root damage – Cllr Cade

81/17 Agenda items for discussion at the next meeting

82/17 Date of next Parish Council (Trust) meeting: Monday, 21st May 2018

Angela Ashpole
Parish Clerk
27th February 2018