

NLPC/Village Day 2018

28 April 2018

Parish Council Members
Parish Clerk

NORTH LUFFENHAM VILLAGE DAY EVENT
20th MAY 2018

1. **Background.** The Parish Council have resolved that there should be a Village Day event on the afternoon of Sunday 20th May 2018. The aim of this short note is to confirm what has been arranged to date, and to seek further ideas to enhance the day's activities.
2. **Drinks Licence.** I have applied and obtained a Temporary Events Notice (TEN) that should allow us to sell alcohol on the day. The bar holder holds the appropriate Licence to run an events bar.
3. **Publicity.** In the week commencing 30 Apr 18, I will circulate all homes in the Village with a flyer detailing the planned activities and will get posters up throughout the village.
4. **Insurance.** Parish Clerk – Please check that we are covered for the activities proposed.
5. **First Aid.** Cllr Davies an appropriate Qualified First Aider has agreed to provide cover for the event.
6. **Programme.** The provisional programme of activities is attached. Should addressees have any further proposals please give me a call asap. Additional volunteers are sought to assist on the day.
7. **Authority for Use of the Oval.** I have sought authority to use the Oval from the Parish Council acting as Sole Trustee through the Parish Clerk.
8. **Use of The Pavilion.** I have written to the Cricket Club seeking permission to use the Pavilion. (Approval Given)
9. **Grass Cutting.** The Clerk is requested to inform the Grass Cutting Contractor of the event and ask that the grass is mown in the week preceding the event. If necessary authority for an additional cut will be sought from the Parish Council using the Village Day Budget.
10. **Funding.** A summary of proposed expenditure will be submitted to the Parish Council.

Original Signed

PBG CUMMINGS
Chair North Luffenham Parish Council

**PROVISIONAL PROGRAMME
NORTH LUFFENHAM VILLAGE DAY 20th MAY 18
TO BE HELD ON THE OVAL**

1pm	Register for 'The Settings Fun Run' – Jonny Davies
1.30pm	Settings Fun Run – Jonny Davies
1.30pm	Set Up Complete – Pavilion / Oval (Incl PA System)
2pm –	Chater Choir (Tracey Steward)
2pm -	St George's Barracks Display (Working Group)
2.30pm	REFRESHMENTS Afternoon Teas (Hilary Hudson) BBQ (Liz Caffarelli / Jane Roche) Bar (Trish & Debbie) - Temporary Events Licence obtained
2.30pm – 3.30 pm	Dog Show – Arena (Paul & Fay + ??) <ul style="list-style-type: none">• Sit & Stay• Walk to Heel• Sausage Catching• Best Young Handler (Under 12 yrs)• Best Fancy Dress – Dog & Handler• Most Lovable dog
2.30 – 4pm	Frisby Games – Graham Madgwick / Janet Whittaker
2.30 – 3.30 pm	Basketball Hoops Competition (tbc)
2.30 pm	Croquet (Tim & Hilary Smith)
3.pm	Soccer Skills (Children) – Ben Eshelby
3.30pm	Village Rounders (Judy Cade)
3.30 pm	Archery (Michael Ancram)
4 pm	Touch Rugby (Ben Eshelby)
4.30 pm	Tug of War (tbc)