North Luffenham Parish Council

All Councillors are summoned to the Parish Council Meeting on Monday 4th March 2019 at **7pm** which will take place in the North Luffenham Community Centre

Agenda

**17/19** Apologies:

**18/19** Declarations of Interest

**19/19** Public Forum

**20/19** To approve and sign minutes of PC meeting:

* 28th January 2019

**21/19** Chairman’s Report.

**22/19** To receive an update of St George’s Barracks Development. – **Cllr Cummings**

**23/19** Correspondence – **Clerk**

* **Citizens Advice Rutland** – Healthy Rutland Grant Scheme
* **LRALC**: Confirmation of our Auditor for 2018/19
* **Gary Chisholm**: GSL Ist North Luffenham Scouts

**24/19** Finance Report – **Clerk**

* 1. To receive a report from Cllr Bob Sewell – Bank Reconciliation 28th February 2019
  2. To receive report for the period (1st April 2018 to 28th February 2019) Actual
  3. To consider and approve Finance Report
  4. To receive, consider and approve the estimate received from Trevor Johnson to repair the PC Notice Board by the school in the sum of £424.00
  5. To receive and approve the following payments:
* J Willoughby (Clerk Salary) £1,122.15
* HMRC £280.40
* Paul Cummings £99.54, Re-imbursement of expenses relating to newsletter
* Car Stickers £100 re SGB Development
* LRALC £210 re Audit fee for 2018/19 to be paid after 1st April 2019
* Paul Cummings £23.08, re-imbursement of stationary purchases
* March Newsletter; expenditure up to £100

f. To note the following payments have been made in accordance with previous approvals

* £415.20 Macemain and Amstad (Oval Bench)
* £609.64 RCC re lights
* £20.00 LRALC Elections course for Chair and Clerk (£80 approved
* £13,799.67+vat Wicksteed Leisure Ltd (£14,086.67+vat approved)

f. To note the claim for VAT of £643.15 covering the period 1/10/18 to 31/12/18 has been received. Of this £282.03 related to the Trust

**25/19** **Planning -** **Cllr Smith** – The following applications were received:

* **2019/0010/FUL; PROPOSAL: Conversion of an existing classroom into a nursery, new single storey infill to existing courtyard to provide a cloakroom and wc and a single storey classroom extension to the rear of the site.** St Mary And St Johns Church Of England Voluntary Aided Primary School Church Street North, Luffenham Rutland LE15 8JR

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| **Comments submitted:** | The planning committee of North Luffenham Parish Council has no objection. |

Decision Notices:

* **2018/0891/FUL:** Conversion of Barn to single dwelling house, Sculthorpe House, Pilton Road North Luffenham. Approval to landscaping arrangements.
* **2018/1322/LBA:** Approval to internal alterations to 11 Lyndon Road, North Luffenham

**26/19** To consider actions and arrangements for the forth coming Parish Council elections. **Cllr Cummings.**

Key dates to be noted

* Polling Day; May 2nd 2019
* Notice of Election; No later than 26th March 2019
* Purdah starts upon receipt of Notice of Election
* Nomination papers; must be submitted by 4pm on 3rd April 2019
* Last day for withdrawal of canditure; 4pm on 3rd April 2019
* Publication of persons nominated & uncontested elections; no later than 4pm on 4th April
* New Cllrs take office on 7th May 2019 and Declarations of Interest must be submiited by Cllrs within 28 days
* Annual Parish Council meeting must be between 7th May and 23rd May 2019. Note NLPC meeting is scheduled for Monday 20th May 2019

**27/19** Seek review of RCC policy in respect of affordable housing in Geoff Sewell Close- **Cllr Riordan**

**28/19** To receive a report on progress to updating website – **Cllr Burrows**

**29/19** To receive an update on the situation with regard to the Community Centre. - **Cllr Riordan**

**30/19** To make arrangements for a weekend clear-up. **Cllr Cummings**

**31/19** Village Trust vacancy; appointment of new Trustee.

**32/19** To consider arrangements for the Annual Parish meeting to be held on Monday 15th April. **Cllr Cummings**

**33/19** Date of next meeting: **Annual Parish Meeting;** **Monday 15th April 2019 @7pm**

John Willoughby

Parish Clerk

25th February 2019