



# North Luffenham Parish Council

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Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> Sept 2019 at North Luffenham Community Centre

## Agenda

**Present:** Cllrs Smith, Cade, Burrows, Bishop, Anker and Mason. County Cllrs Waller and Bool

**Public:** There were 2 members of the public present. The Chairman welcomed everyone to the meeting and advised that there was a full agenda to get through.

**91/19** Apologies: Cllr Sewell

**92/19** Declarations of Interest; None declared

**93/19** Public Forum

Ryan Kingston advised of the services available from the charity he belongs to, Rapid Relief Team, which assists at major disasters such as Whalley Bridge but can also support local parishes with such issues as litter picking, sign cleaning and hedge trimming. Chairman agreed to make further contact.

**94/19** The following minutes of PC meeting listed below were duly approved and signed:

- Parish Council Meeting 1<sup>st</sup> July 2019
- Extraordinary Meeting 30<sup>th</sup> July 2019

**95/19** Chairman's Report.

- The existing membership of Committees and Working Groups was confirmed and the list circulated
- Co-option of a new Cllr to NLPC. Cllr Smith will make contact with Mary Canham to see if she is prepared to stand.
- There was some confusion as to membership of the Village Trust. Cllr Anker confirmed he was a trustee as well as Cllr Sewell who is Chair. Clerk to seek clarification from the clerk.

**96/19** To receive an update of St George's Barracks Development. – **Cllr Smith/Anker**

1. Cllrs Smith and Anker were appointed permanent representatives to the SGB Advisory Group and Cllr Anker to the Parish Council Liaison Group. It was recommended that a deputy be appointed and Cllr Burrows agreed.
2. *The following report was given by Cllr Smith.* Over the summer months there seems to have been a bit of a hiatus; Michael and I attended the Advisory Group meeting on the 1st August and there was little change from the previous meeting prior to the elections. The explanation given was that there were new members.
  - The key points:
    - MOD will leave in 2022.
    - Number of houses 2,215 but the officers mess site will be part of the overall development and add another 70 houses

plus 30 on the Edith Weston school site. The 2,215 is considered to be the minimum number to make the project viable.

- Housing Infrastructure Fund: still awaiting outcome for the submission of £30 million bid.
- Sub groups to be formed to work on areas:
- Design and layout.
- Highways and transport infrastructure.
- Employment.
- There would be 3 members of the advisory group to each sub group and it was asked that names be put forward in the near future.

The site is designated as a Garden Community and has £150K of funding and will be administered by Homes England. Non-statutory consultation in relation to the High Level Master Plan for St George's has now finished. The analysis of the responses and all of the responses have been shared and are available on the RCC website. These responses will be considered as part of the work towards completing the Local Plan.

Advisory Group Comments.

- Concern was expressed re flow of traffic and access points to the site.
- To be described as a Garden Community Site it had to have the support of local communities, which it doesn't.
- Advisory group members appointed to the subgroups would be without prejudice i.e. their involvement did not mean their support for the project.
- Rutland allocation of housing is 160 per annum of which approximately 120 per annum would be for SGB.
- The comments on the local plan were largely critical of the viability of the project . (This was rather dismissed as companies having a vested interest)

The information that appeared recently in the Rutland Mercury that it is estimated that 80% of people moving into the development would be from outside Rutland. It raises the fear that this would result in a dormitory town. The other item mentioned in the article was that employment would include warehousing and distribution and in earlier meetings it was said that this sort of employment would be avoided.

Since the meeting I have met with Norman Milne as I thought he was going to arrange the membership of the subgroups. However he is not engaging actively at present. The question is do we engage in these subgroups as NLPC

This was discussed at length and the concensus was that it was better to be involved as would have a clearer idea of what was going on and could have an influence. We could nominate any resident to be on one of the 3 subgroups as they did not have to be a cllr but had expertise in a specific area The 3 sub groups were:Highways and Transport, Employment and Design and layout.

Cllr Anker reported the following with regard to the PCLG meeting held on the 23<sup>rd</sup> July. There was concern about the level of support from newly elected Cllrs. The meeting was dominated by talk of stalling tactics against RCC who they felt were trying to force through 2245 homes without consideration without consideration of; local opposition, viability of the whole project, the project not in the current local plan and no further consultation before the plan is finalised. CPRE made a strong case for challenging the project as the housing is not required and need is a primary factor.

**97/19** Correspondence  
RCC; From 1<sup>st</sup> September RCC will no longer send out paper Remittance advices  
Resident Email re parking sign. Cllr Smith will approach the resident, though it was acknowledged that it was on private land.

**98/19** Finance Report – **Clerk**

1. The Bank Reconciliation was deferred due to Cllr Sewell being absent.
2. The Finance Report was considered and approved.
3. The satisfactory outcome of the External Audit carried out by PKF Littlejohn was noted
4. Change of Bank mandate following the resignation of Paul Cummings was approved, with Cllr Smith replacing Paul Cummings as a signatory on the bank account
5. The following payments were received and approved:
  - £239.69; RCC re Council Elections
  - £240.00; PKF Littlejohn re External Audit
  - £40.00; LRALC Chairmans Training Course for T Smith

**98/19** **Planning: Cllr Burrows**

**Reference: 2019/0736/FUL**

**PROPOSAL: Change of use of hardstanding from an airfield to B8 vehicle storage (retrospective)**

Land At St George's Barracks Welland Road Edith Weston Rutland

It was noted that we were not originally considered a statutory consultant though this was changed following representations by Cllr Burrows as some of the parking was with NL Parish. The MOD had agreed a 10 year tenancy for the lorry park without applying for planning. EW Parish Council had put in a strong objection based on vehicle movements, health and safety. It was agreed that we would respond along similar lines.

**Decision Notice:** The Coach House 10A Church St, North Luffenham Rutland LE15 8JR  
2019/0487/FUL **PROPOSAL: Planning permission granted** in accordance with the application and plans submitted. This was noted.

Parking in Lyndon Road. Planning committee had met on 21<sup>st</sup> August with residents of Lyndon Road being invited. It had been a constructive meeting with several constructive ideas put forward. It was agreed that we would write to RCC highways to undertake a further review. County Cllrs asked if they could be copied in with any correspondence.

**99/19** Affordable housing in Geoff Sewell Close; It was noted that a 2<sup>nd</sup> property in Geoff Sewell Close was being advertised for sale with 40% ownership and 60% rent. It was felt that RCC were aware of the original guidelines when properties came up for resale, County Cllr would check to see what the original purchase % was.

**100/19 Bonfire Night:**

The clerk confirmed that a request had been sent to the the Trustee to use the Oval on 5<sup>th</sup> Nov for Bonfire night

It was agreed the that the Oval working group, Cllrs Cade, Sewell, Mason and Burrows, would form the basis of the Bonfire Working Group to organise this years events

It was confirmed that a risk analysis had been undertaken

It was confirmed that the Cricket Club would organise the BBQ and hot drinks.

The following expenditure was approved:

- £1000 re purchase of Fire works
- £200 re support costs

**101/19** Community Centre Working Group: Cllr Cade advised the working group were working with RCC and the school. New procedures and costings were being worked out with both a structural and internal survey being undertaken. A further meeting is being scheduled and will report back to the next NLPC meeting. If we are to take on responsibility then any cost that the PC will incur will need to be budgeted for and built into our precept. It was noted that Cllr Smith had been co-opted onto the working group and also Syd Overington, the Chair of that group may well seek an informal meeting with the PC before the next meeting.

**102/19** To receive and consider the following policies and plans

- The updated Financial Procedures in-line with 2019 NALC template and the reserves Policy will be brought before the next meeting.
- Resilience Plan: The first draft had been pre-circulated. Further ideas and suggestions were being sought and it is hoped that it will be brought back for final approval at the next meeting.
- Neighbourhood Plan: It was agreed that to develop the plan will take both time and commitment. It should set out to protect what the Parish sees as important including; open spaces, type of housing, social housing and planning. There could be some monetary benefit to the Parish. The planning committee agreed to make some initial enquiries as to what other Parishes had done and what templates may be available to use. A public meeting would be needed at some stage as the plan would need to be accepted by the whole Parish.

**103/19** VE Day Celebrations in May 2020

Paul Cummings had agreed to get the get the matter started and share some of his contacts he had from previous village days. We will need to consider allocating some monies in next years budget.

**104/19** PC Forum

- High Speed Broadband; Further consideration is needed and County Cllr Bool agreed to get the name of the person at RCC that could advise us more in view of the potential cost of £40 to £50 pm
- Community Safety: Various items to assist with home security are being made available for free by the Police. There is the need for someone to attend a short course, though it did not need to be a cllr. Agreed that details would be put on our Website

**105/19** Distribution plan for PC communications.

Occasionally there is the need to distribute communications from the PC to residents, as we cannot guarantee that everyone has access to the internet and web-site. Cllrs were asked to agree to distribute to 3 or 4 nominated streets in the village. Cllrs to advise the Chairman their preference.

**106/19** Date of next meeting: **Monday 28<sup>th</sup> October @, 7pm North Luffenham Community Centre.**

Meeting Closed: 9.05pm