



North Luffenham Parish Council

Minutes of the Parish Council Meeting (virtual) held on **Tuesday 14th April 2020 at 7pm.**

Present: Cllr's Smith, Cade, Burrows, Canham, Anker & County Cllr Waller.

There was one member of the public present

The Chairman welcomed everyone to the first virtual meeting. He advised that when it came to seek decisions he would ask individual Cllrs in order to get their opinion/decision

40/20 Apologies: Cllr's Bishop, Mason & Sewell

41/20 Declarations of Interest: None declared

42/20 Public Forum: It was originally thought that any issue needed to be sent in before the virtual meeting. However further guidance has been received from LRALC indicating that members of the public could raise issues during the public forum. No issues were raised.

43/20 The minutes of the PC meetings held on the 2nd March 2020 were duly approved and signed.

44/20 Chairman's Report.

- RCC Local Plan – The consultation has been suspended due to Covid-19 pandemic. This will be discussed further under 45/20.
- Resilience Plan: The NL Good Neighbour scheme was now working well supporting the more vulnerable members of the parish. So far it was mostly used for getting medicines. Edith Weston Stores were now delivering food to some residents of the parish
- Newsletter. The Chair had drafted a newsletter. Agreed that a copy would be put on the website and also large print copies on the notice boards. It will be distributed more widely when restrictions are lifted.

45/20 To receive an update of St George's Barracks Development. – **Cllr Smith/Anker**

- SGB working group: The chair advised that NLPC had previously set up a working group made up of Cllrs and residents, however following the setting up of the PCLG it had stopped meeting. Agreement was reached to re-instate it
- To consider the formal position of the PC in relation to any development at SGB. The Chair had read through the proposed RCC Local Plan. Discussion took place as to whether it could be pushed through under emergency powers without full

consultation. The feeling was that it could not. However all felt that as a Parish Council we needed to engage with residents. The following was agreed. The Chair would draft an explanation of the plan which when agreed would be posted on the website. Cllr Burrows would draft 3 possible options for residents to consider along side the explanation.

46/20 Correspondence:

The Clerk confirmed that the twice weekly RCC briefings and notes from the weekly teleconference have been circulated to all Cllrs

47/20 Finance Report – Clerk

1. The Finance Report for the financial year ending 31st March 2020 was considered and approved
2. The transfer of £179 to NLPC Field Garden account re VAT refund was noted
3. The transfer of £2,500 to NLPC Field Garden account as per agreed budget was confirmed
4. The transfer of £9,765 from the money manager account (106 section monies) to the cheque account re the agreed purchase of new playground equipment was confirmed though the balance of monies due will not be paid until after installation.
5. The following contractual payments were noted:
 - £1,186.31; Clerk's salary
 - £296.60; HMRC re PAYE
6. The following payments were considered and approved:
 - £36.00; CPRE re Annual membership fee 2020/21
 - £40.00; ICO re annual subscription
 - £67.00; DM Payrole services re quarterly payrole
 - £233.90; LRALC, re annual membership fee

48/20 Planning: The following applications and decision notices were all approved

- Planning (Listed Building and Conservation Areas) Act 1990

Reference: 2020/0324/LBA PROPOSAL: Alterations to outbuilding, including insertion of 2 No. rooflights. LOCATION; 11 Lyndon Road North Luffenham Rutland;
No objection raised.

- **Decision Notice: 2018/0358/FUL - Granted**

PROPOSAL: Variation of Condition No 2 and 9 in relation to planning permission - extend existing stone wall to match. Change solid gate to an open gate. LOCATION: 12 Glebe Road North Luffenham Rutland.

- **Decision Notice: 2020/0097/FUL - Granted**

PROPOSAL: To erect a pent roof concrete garage on a concrete base on the drive parallel with the front of the house. LOCATION: 29 Ancaster Way North Luffenham Rutland.

49/20 To consider the report from the Community Centre Working Group:

- Syd Overington (SO) and I met with RCC (Property Services) chaired by Gordon Brown last Wednesday. I will circulate notes once agreed with RCC.
- RCC complimentary re MRR (previously circulated) and only minor points that needed to be clarified.
- Main Points: RCC agreed to refurbishment of £18,000.00. Estimated that the work could be done over 2-3 months.
- Other mains issues were the fire exits and safeguarding.
- Agreed that there needs to be a meeting on site with RCC, NLPC/WG, and NLPC to agree on these issues.
- Still outstanding is a meeting with NLPC to sort out cross charging. SO will approach the chair of school governors.
- Electricity Meter: there is one for the CC in the boiler room but over the years the wrong meter has been read! SO still recommends that, because of access, have our own sub-meter. Expenditure of upto £150 was agreed.

A decision on the shared calender was deferred to the next meeting.

50/20 Update on plans with regard to VE Day Celebrations in May 2020. In view of the current restrictions it is looking unlikely that any celebrations will be postponed until later in the year.

51/20 Neighbourhood Plan: The Steering Group is:

- continuing to meet every two weeks (virtually) and papers are being written on the key issues.
- looking to have a page on the website where the parish can be informed of progress and opinions sought and comments made.
- planning to do a shortened questionnaire based on the findings on the Village Plan Survey; hopefully in early summer.

52/20 To receive and consider the timing and frequency of future Parish Council: Further clarification on the holding of the Annual Parish Council meeting had been received from LRALC, and that unless there was a good reason then PC's should still look to hold in May. It was agreed therefore that NLPC will still hold theirs on 18th May 2020

Meeting closed at 8.07pm