All Councillors are summoned to the Parish Council Meeting **(virtual) on Monday, 29th March 2021 at 7.30pm**   


North Luffenham Parish Council

Agenda

**31/21** Apologies

**32/21** Declarations of Interest

**33/21** Public Forum

**34/21** To approve and sign Minutes as follows:

* Parish Council meeting of 22nd February 2021 (virtual)

**35/21** Chairman’s Report

* RCC Local Plan; To receive and consider a request from Tim Collins to cover the cost of a reptile survey at SGB in the sum of £403, to be shared with Edith Weston PC
* Report on RCC HIF meeting (virtual) re SGB held on 22nd March 2021

**36/21** Correspondence – Clerk

* Emails from RCC re Covid weekly update
* Letter from Citizens Advice Rutland re information on service and request for donation towards their costs
* Rutland Health and Social Care Plan
* Cllr Oliver Hemsley – The Future Rutland Conversation
* Cllr Waller – Littering and Fly tipping

**37/21** Finance Report – Clerk

1. To receive a report from Cllr Burrows – Bank Reconciliation
2. To receive consider and approve the Finance Report
3. TO receive and confirm the following contractual payments:
   * £1221.90 – J Willoughby Clerk Salary
   * £305.60 – HMRC
   * £220.00 – LRALC re Internal Audit fee for 2020/21
   * £6930.00 – Urban Vision re professional advice for Neighbourhood plan (£5775.00 plus £1155 vat)

**38/21** Planning - Cllr Burrows

**Application Reference: 2021/0246/FUL**

**PROPOSAL: One and a half storey extension and front porch.**

Robin Cottage Butt Lane North Luffenham Rutland LE15 8JN

An application for the above proposal has been received by the Local Planning Authority

**Decision Notice:** 2021/0071/CAT

LOCATION: Stonecroft 7 Digby Drive North Luffenham Rutland LE15 8JS

PROPOSAL: T1 Lime: Crown clean predominantly remove epicormics, crossing or rubbing branches. T2 Walnut: remove. T3 Yew: prune back into group. T4 Acer SPP: Statutory clearance crown lift to 2.5m over footpath and 5m over highway.

LOCATION: Stonecroft 7 Digby Drive North Luffenham Rutland LE15 8JS

**Rutland CC** has decided not to exercise its powers to make a provisional Tree Preservation Order in this instance.

**39/21** To receive and consider any highway issues

* Civic amenity site and traffic issues
* Parking in Church Street at School drop-off and pick-up times

**40/21** To receive and consider the report from the PC Community Centre Management Sub Group.

* To include the review of the draft Management Roles and Responsibilities and Terms of Reference document
* To receive, consider and approve purchasing items for the Community Centre including tv and IT equipment, utilising some of the funds received from the Community Association.

**41/21** To receive and consider the report from the Neighbourhood Plan Steering Committee including:

* a discussion on the proposed policies to be included in the plan.

**42/21** To receive and consider the purchase of benches to be situated on the circular walking route from North Luffenham via Glebe Road, The Settings and Moor Lane.

**43/21** Chair to seek approval to close the meeting to the public to discuss item 29/21 in confidence

**44/21** To consider the applications received for the post of Clerk

**45/21** Date of next Parish Council meeting, **19th April 2021 Annual Parish Meeting (virtual)**

John Willoughby

Parish Clerk

23rd March 2021