



North Luffenham Parish Council

Minutes of the Parish Council Meeting (**virtual**) held on **Monday, 29th March 2021 at 7.30pm**

Present: Cllrs Smith, Cade, Burrows, Barsby, Canham, Anker and Marsh. County Cllr Bool

There were 2 residents on the meeting

31/21 Apologies County Cllr Waller

32/21 Declarations of Interest: None

33/21 Public Forum

Three issues were raised

1. Have the lorries at SGB vacated the site as there still seems to be a lot of HGV traffic along Edith Weston Road? It was confirmed that the contract had been terminated and the last lorries left 10 days ago
2. What are the implications of RCC turning down the HIF monies? It was agreed that this would be discussed under 35/21
3. Re item 42/21, was it possible to have a 4th bench sited at just below the last house in Glebe road by the North Luffenham sign? It was agreed that it would be discussed under that item.

34/21 The Minutes of the Parish Council meeting held on 22nd February 2021 (virtual) were approved

35/21 Chairman's Report

- RCC Local Plan; It was proposed and agreed to cover half of the cost of the reptile survey at SGB, £201.50, as outlined by Tim Collins. The Chair would see if it could be covered by the NPSG grant funding
- Report on RCC HIF meeting (virtual) re SGB held on 22nd March 2021
Cllr Smith advised that RCC had rejected accepting the HIF monies at that meeting. At this stage the implication of this was unknown and also RCC had not got a back-up plan.

It was agreed that representatives from both NL and EW should try and arrange a meeting with Mark Andrews (Interim CEO RCC) and, if possible, develop a way forward. One direct consequence is that the proposed new RCC Local plan will be delayed or withdrawn for the time being.

County Cllr Bool advised that there was going to be an RCC all Cllr meeting on 30th March as some fundamental mistakes had been made, for example the Local Plan had been submitted prior to any agreement to accept the HIF monies had been reached. Prior to that meeting County Cllr Bool was meeting with Mark Andrews

Outcome of the all Cllr meeting should hopefully be known before Easter.

- Annual Parish Council Meeting: It was noted that the emergency powers for Councils to hold virtual meetings runs out on the 6th May and at this stage was unlikely to be extended. As a consequence, the Annual Parish Council will need to be held between 1st and 6th May for it to be virtual.

Our meeting is currently scheduled for Monday 17th May. It was agreed that the Chair would call an extraordinary meeting to discuss this topic.

36/21 Correspondence – Clerk

- Emails from RCC re Covid weekly update
- Letter from Citizens Advice Rutland re information on service and request for donation towards their costs. It was agreed that CA Rutland be asked to complete a grant application form
- Rutland Health and Social Care Plan - circulated
- Cllr Oliver Hemsley – The Future Rutland Conversation - circulated
- Cllr Waller – Littering and Fly tipping - circulated

37/21 Finance Report – Clerk

1. Cllr Burrows confirmed he had checked and agreed the Bank Reconciliation
2. The Finance Report was approved
3. The following payments were agreed:
 - £1221.90 – J Willoughby Clerk Salary
 - £305.60 – HMRC
 - £220.00 – LRALC re Internal Audit fee for 2020/21
 - £6930.00 – Urban Vision re professional advice for Neighbourhood plan (£5775.00 plus £1155 vat)

38/21 Planning - Cllr Burrows

Application Reference: 2021/0246/FUL

PROPOSAL: One and a half storey extension and front porch.

Robin Cottage Butt Lane North Luffenham Rutland LE15 8JN

An application for the above proposal has been received by the Local Planning Authority

Cllr Burrows and Marsh will review site

Decision Notice: 2021/0071/CAT

LOCATION: Stonecroft 7 Digby Drive North Luffenham Rutland LE15 8JS

PROPOSAL: T1 Lime: Crown clean predominantly remove epicormics, crossing or rubbing branches. T2 Walnut: remove. T3 Yew: prune back into group. T4 Acer SPP: Statutory clearance crown lift to 2.5m over footpath and 5m over highway.

LOCATION: Stonecroft 7 Digby Drive North Luffenham Rutland LE15 8JS

Rutland CC has decided not to exercise its powers to make a provisional Tree Preservation Order in this instance.

Noted

Glebe Road Development: It was noted that changes to the original planning application had been made by the developers which NLPC appear not to have been notified of including the felling of mature small leaved lime trees. Clerk to check with RCC planning

39/21 To receive and consider any highway issues

- Civic amenity site and traffic issues. Residents had written to NLPC about increased traffic to the amenity site as well as the speed that some vehicles were travelling at. As cars with trailers are still not allowed on site it was thought that this may have an impact on the amount of traffic with householders having to make multiple trips. Questions were also raised about the re-opening of the Cottesmore site. It was agreed that NLPC should write in strong terms to Cllr Lucy Stevens who was the portfolio holder.
- Parking in Church Street at School drop-off and pick-up times. Cllr Smith had written to the Head who had now arranged for signage to be put out.
- Blocked culvert, More Lane. There has been no response from RCC therefore Clerk to contact Cllr Sewell who had been in contact with a named officer at RCC

40/21 To receive and consider the report from the PC Community Centre Management Sub Group.

- It was noted that the refurbishment had now been completed, though a full clean was now required
- The draft Management Roles and Responsibilities and Terms of Reference document had been pre-circulated. It was confirmed that the agreement was not a contractual one but an informal agreement, therefore it was felt that legal advice was not now required. There was still the need to agree with the school the split of the utility costs.
- Cllr Anker had requested to come off the management committee which would now be made up of; Cllrs Smith, Cade and Marsh plus residents; Janet Whittaker, Liz Cafforelli and Katie Ellis
- It was proposed and agreed that the management committee draw up a costed list of equipment to be purchased using the funds transferred from the Community Association

41/21 To receive and consider the report from the Neighbourhood Plan Steering Committee including:

- The first draft of the proposed policies had been pre-circulated. It was noted that a meeting had been scheduled with Roger Ransome and Sharon Baker (both RCC) to discuss the proposed policies. When the policies were in their final draft then they would be circulated to Cllrs and residents for final approval. It was also confirmed that we were working with EW who are now using the same professional advisers
Cllr Smith asked that any comments from Cllrs on the policies as circulated be fed back to him.

42/21 To receive and consider the purchase of benches to be situated on the circular walking route from North Luffenham via Glebe Road, The Settings and Moor Lane.

This proposal was fully agreed by all Cllrs including the siting of the 4th bench below 12 Glebe Road near to the village sign. It was confirmed that RCC Highways had been written to about the proposal as the benches were to be sited on the grass verges which come under the jurisdiction of RCC. As yet no response had been received. Cllr Cade will liaise with South Luffenham.

Fundraising would happen to cover the cost of the benches, such as the firework display. One resident had already offered a donation in support of a fund.

43/21 Chair to seek approval to close the meeting to the public to discuss item **44/21** in confidence. **Approval was given**

44/21 To consider the applications received for the post of Clerk.

The Chair advised that 4 applications had been received and it was proposed that all would be interviewed. Cllrs Smith, Canham and Anker will comprise the interview panel. Cllr Barsby will assist with setting the interview questions

45/21 Date of next Parish Council meeting, **19th April 2021 Annual Parish Meeting (virtual)**

Meeting closed 9.04pm