



North Luffenham Parish Council

Minutes of the Parish Council Extraordinary Meeting (virtual) held on Monday 26th April 2021 at **7.30pm**

Present: Cllrs Smith, Cade, Burrows, Anker, Canham, Sewell, Marsh and Barsby

There were no members of the public at the meeting.

46/21 Apologies: County Cllrs Bool and Waller

47/21 Declarations of Interest: None

48/21 Chairman's Report:

- Annual Parish Meeting: The Chair confirmed that the minutes from the meeting had been circulated. Two main issues had been raised by residents, namely highway issues and the development at SGB. With regard to the former then these will be covered under 53/21 with suggested solutions to be confirmed or not by the Parish Council. With regards to SGB, it was noted that the HIF monies had been rejected and therefore the way forward was still to be decided. As part of that process the Chairs of both Edith Weston and NL were to meet (virtual) with Mark Andrews, interim CEO at RCC. It was also hoped that parishioners would get involved with the 'Future Rutland Discussion', details having been put on our website.
- Receipt of CIL Monies – It was noted that NLPC had received CIL monies totalling £8944.38. These monies need to be spent within 5 years of receipt on infrastructure projects. The Chair will arrange an informal strategy meeting to be held once further Covid restrictions have been lifted. It was also noted that residents need to be consulted with regard to possible expenditure and that reference should be made within our Neighbourhood plan.

49/21 Finance Report – **Clerk**

- a. Financial report for the financial year 1st April 2020 to 31st March 2021 was presented. The accounts showed a small deficit for the year of £58.06 with income of £33,797.84 and expenditure of £33,855.90. However the outcome for the year was significantly different from budget for three reasons, namely
 - No income from bonfire night due to the event having to be cancelled
 - Receipt of grant monies totalling £7,195 to cover the cost of specialist support in the development of the Neighbourhood Plan. These monies were restricted to agreed expenditure with any underspend being returned to the grant awarding body.
 - Receipt of £8,799.37 from the NL Community Association. These monies were also restricted with expenditure to relate to the development of the Community Centre.It was noted that whilst both of these funds were being held in the general account of the Parish Council, due to the restricted nature of

them, separate sub accounts for accounting purposes had been set up and will in future be presented as part of the finance report. The same will also apply to the CIL monies when received.

It was also noted that following the purchase of two pieces of play equipment (Wooden Fort and Playhouse) then the section 106 monies received as a result of the Rosewood development had now been fully spent.

Finally, as a result of both income and expenditure being in excess of £25,000 then there was the need for an external audit in addition to the independent internal audit which is scheduled for 19th May.

- b. Draft AGAR report for the year to 31st March 2021. A copy had been circulated with an explanation of the document given for the benefit of new Cllrs. This document will now be brought to the Annual Parish Council meeting on the 17th May for signing by the Chair and responsible financial officer (clerk)
- c. The receipt of £8944.38 from RCC being a CIL payment re Fir Tree House, Ketton Road was noted.
- d. The following contractual payments were approved:
 - £210.00; LRALC re Internal Audit Fee
 - £40.00; ICO re data protection renewal fee
 - £243.69; NALC/LRALC membership fees
 - £100.00; DM Payroll. Annual fee
- e. The following payments were approved
 - £303.49; T Smith re Stamped addressed envelopes for Neighbourhood plan consultation
 - £669.64: Refund of NP Grant not spent by 31st March 2021
 - £80.12: Spiegl Press re printing of newsletter

50/21 To receive and consider the staffing committees recommendation on the appointment of a new Parish Clerk. It was noted that 3 candidates had been interviewed on Friday 23rd April. It was proposed and seconded that Barry Read be appointed. The proposal was carried.

51/21 Community Centre:

It was noted that the management committee were due to meet the week commencing 3rd May at which a list of possible items for purchase would be drawn up along with indicative costs and presented at the next meeting.

52/21 Planning Cllr Burrows

- Glebe Road development: Confirmation had finally been received from RCC planning that there were no changes to the original planning consent following the change in developer. If there are any material changes then we will be notified in the usual way.
- Robin Cottage: It was noted that planning permission had been granted for the extension. It was confirmed that 2 members of the planning committee had visited the property.

53/21 Highway issues

- Benches update re circular walk. The clerk had submitted a street furniture application to RCC in addition to the map and photos previously sent. Outcome is awaited though it was noted that any siting should not impact on any hedgecutting that might be needed in the future.

- Speeding along Edith Weston Road: Cllr Anker will contact Trevor Ellis to discuss
- Glebe Road (Sharp corners): Clerk to raise the matter with RCC highways under their new procedure.
- Signage review at PiltonRd/Glebe Road crossroads: Clerk to raise the matter with RCC highways as above.

54/21 North Luffenham Village Trust: The Parish Council can nominate 3 people to be a trustee for a term of up to 4 years. One of the current nominees, Jo Spiegl, term of office is due to end and therefore the Parish Council can now nominate another person in their place. If anyone knows of a resident who is interested in being a trustee, then can they email the clerk with a brief overview of their background/experience.

55/19 Date of next meeting: **Annual Parish Council Meeting; Monday 17th May 2021 @7.30pm**

The meeting closed at 8.54 pm