



# North Luffenham Parish Council

Minutes of the Parish Council Meeting held on **Monday, 16th August at 7.30pm at North Luffenham Community Centre**

**Present:** Cllrs Smith, Burrows, Cade, Anker, Barsby, Canham and Marsh.

**110/21** Apologies from Cllr Sewell, County Cllr's Gale Waller and Ken Bool.

**111/21** Declarations of Interest : None declared.

**112/21** Public Forum. There were two members of the public present. No issues were raised.

**113/21** The minutes of the Parish Council meeting held on 19th July 2021 were duly approved.

**114/21** Chairman's Report:

- The emerging Local Plan was to be discussed at RCC on the 1st September 2021 and a decision to be taken on submitting it to the inspector.
- The meeting would be open to the public but would be limited to 60 and would be on a first come basis. Seats would be reserved for those making deputations or asking questions.
- A meeting will be held of the St. George's Barracks group to decide on deputations and questions.

**115/21** Correspondence: none reported.

**116/21** Finance Report: Cllr Smith issued the finance report.

1. Cllr Burrows checked and agreed to the Bank Reconciliation.
2. The finance report was considered and approved.
3. Approval of funding of £45 for Parish Councillors Course for Cllr Marsh.
4. Approval of funding for a new computer for the parish clerk:  
Cllr Smith outlined the options: on discussion it was agreed that a Microsoft based system was the best option. It was also agreed that there needed to be further investigation on the most suitable device. Cllr Burrows will present proposals at the next meeting.

## **117/21** Planning: Cllr Burrows

Date of Validation Application Number:

13 April 2021 2021/0471/FUL

PROPOSAL: Construction of a replacement dwelling and demolition of existing bungalow. LOCATION: The Bungalow Ketton Road North Luffenham Rutland PE9 3UT

**GRANT PLANNING PERMISSION** in accordance with the application and plans submitted subject to conditions. (As outlined in the planning permission document).

Date of Validation Application Number:

9 July 2021 2021/0873/NMA

PROPOSAL: Non Material amendment application for 2020/1213/FUL - Small increase in the width of the Garden Rooms of each plot. Internal space reconfiguration to the floor plans of each plot. Alterations to fenestration. Installation of Air Source Heat Pumps. Confirmation of materials as submitted and approved under application 2021/0233/DIS. Clarify anomalies with current approved plans and elevations.

LOCATION: Land Adj Pasture House 10 Glebe Road North Luffenham Rutland

**APPROVAL OF NON-MATERIAL AMENDMENT** subject to the conditions. (As outlined in the planning permission document).

The decisions were noted by the parish council.

## **118/21** Proposed amendment to NLPC GDPR Policy.

The amendments to NLPC GDPR Policy had previously been approved. The document had had the various annotations removed.

All Cllrs signed the 'Trustee disqualification document'.

It was agreed that these documents would be placed in NLPC's Governance folder.

## **119/21** Proposed amendment to Risk Strategy:

Cllr Smith said that he had not had the time to work on this. Cllr Marsh agreed to take this on and would present an amended version at the next meeting.

## **120/21** To receive and consider a report from the Community Centre Committee:

- The main issue discussed was the draft legal agreement from RCC.
- Cllr Smith advised on the background: The working group had drafted a Management Roles and Responsibilities document and this was subsequently agreed by RCC.
- It was thought that this would be the basis, the agreement, for NLPC taking over the CC.

- The head of property services advised that it would be looked over by RCC Legal but it was then sent on to outside solicitors who produced a draft legal agreement.
- Prior to the parish council meeting serious concerns were raised by former members of the Working Group who were of the opinion that the background to the CC has not been understood.
- They felt that NLPC had a fundamental right to occupy the CC for recreational purposes and this was part of the Charity Commission Scheme.
- Cllr Canham had reviewed the draft legal document and had concerns of the implications for NLPC's management of the CC.
- Following discussion it was agreed that the draft legal document should not be signed and that a meeting be arranged between Cllrs Smith, Canham, Cade and former members of the Working Group to discuss the issues.

Recommendation from Cllr Burrows for ISP: BT 33.99/month or Full Fibre 100 38.99/month:

Approval was given for Full Fibre 100 at 38.99/month.

Recommendation from Cllr Burrows for display screen:

Cllr Burrows had researched companies but was of the opinion that before a recommendation could be made further advice was required and a possible site visit by the companies. He will report back at the next meeting.

**121/21** To receive and consider a report from the Neighbourhood Plan Steering Group:

Cllrs Smith and Burrows reported the draft NP was progressing but at present was awaiting the Master Planning and Design Codes final document. Once this was agreed progress should pick up.

An editorial team had agreed on 40 to 50 per cent of the policies.

**122/21** Report on progress re funding for benches:

Cllr Smith reported that the benches had been ordered and an approved contractor engaged.

With additional donations the cost of the project was very likely covered.

**123/21** Date of next Parish Council meeting, **Monday, 13th September at 7.30pm, North Luffenham Community Centre.**

Tim Smith Chair NLPC

20th August 2021

