

Minutes of Meeting of the Community Centre Committee on Monday 23<sup>rd</sup> August 2021.

12/21 Apologies received from Martin Marsh, Liz Caffarelli, Tim Smith

13/21 No declarations of interest were made.

14/21 Public forum – no members of the public attended.

15/21 Minutes of the last meeting were approved.

16/21 Finance Report

IT supplier – the broadband supplier was agreed at a previous PC meeting held on 16/8/21

A previous member of the working group has drawn attention to the fact that the filing cabinets and combination storage units should be paid for by the PC, not from Community Centre funds.

Outside bin still required for wall outside entrance door – Janet Whittaker still to source.

£10 cash donation received for use of tables.

Completion of the furniture order from Leicester Office Equipment has been delayed due to waiting for the cheque to clear. Also awaiting table storage trolley and handle.

Small tables from Wayfair have arrived. Storage baskets are now on top of kitchen cupboards. Need to find out the price of a new vacuum cleaner to add to the expenditure list.

Open Day – plan to sell old red chairs and tables to members of the general public.

(Please see attached spreadsheet for total expenditure to date)

17/21 Draft agreement with RCC

With reference to Parish meeting 19<sup>th</sup> Aug where the agreement was discussed – the agreement is more formal than NLPC wanted. Mary Canham asked to see the Charities Commission Schedule, and it is clear that the RCC lawyers have not taken it into account when drawing up the agreement. Therefore Tim Smith is sending a copy of the schedule to RCC and asking for the agreement to be redone.

18/21 Booking System

Charles Cade has discussed with one of NLPC's IT committee but no progress. It would be very hard to build a system from scratch. Software is available to purchase on a monthly subscription basis, but needs to be investigated further. In the meantime Charles Cade will ask the school to use a paper based system .

19/21 Liaison with school

Committee would like the school manager to attend the next meeting to be able to clarify a few details.

It was noted that nothing had yet been done in the gents toilet – it had been requested that a plumber be arranged to fit a new urinal. Charles Cade to check with the school.

It was noted that there is still a faint damp, musty smell in the community centre kitchen corner cupboard. There does not appear to be any leak. Katy Ellis will purchase an air freshener.

20/21 Next meeting – to be advised by Charles Cade (date needed when the school manager can also attend)