



NORTH LUFFENHAM PARISH COUNCIL

ANNUAL PARISH MEETING **To be held in the Community Centre** **11th April at 7.30pm**

AGENDA

Item One - Chairman's Introductory Remarks.

Item TWO- To brief residents of the parish on the work of the Parish Council in the past year.

Item Three- Neighbourhood Plan

Item Four - Rutland Local Plan

Item Five - Review the Parish Council and Trust Finances for year 2021/2022

Item Six - Public Forum - Air and consider the concerns and views of Parishioners.

Item Seven - To identify the challenges ahead.

BRIEFING NOTE

There can be, and often is, confusion between the Annual Parish Meeting and the Annual General Meeting of the Parish Council. All Parish and Town Councils throughout England are required by law to hold an Annual Parish Meeting, which must take place between 1st March and the 1st June (inclusive). Meetings should not commence before 6.00 pm. **The 2022 Parish Meeting will be held in the Community Centre at 7.30pm on Monday 11th April 2022.**

Purpose of the Annual Parish Meeting The Annual Parish Meeting is a meeting for all parishioners and is NOT a Meeting of the Parish Council. The Parish Council will explain its activities over the last year but it is primarily an opportunity for residents to have their say on issues affecting the parish.

Questions and suggestions of and to the Parish Council are therefore very welcome. These will usually be answered by the Chair, the Clerk to the Council, or a designated Councillor.

Who can attend the meeting? Anyone may attend but only registered electors of North Luffenham Parish may speak and vote.

Who will chair the meeting? The Chair of the Parish Council will chair the meeting. If the Chair is not able to attend, then the meeting will elect a chair from amongst those electors present.

Will Parish Councillors be there? Usually they do attend and will speak if need be. But the purpose of the meeting is to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wish.

Will notes be taken of the meeting? Yes, a written record of the meeting will be taken and will be presented at a future meeting of Council for their consideration

How long will the meeting last? As long as need be within reason. It really depends on those present and the number of questions and the discussion that is raised. Generally, the meeting will last no longer than 2 hours.