All Councillors are summoned to the Parish Council Meeting **on Monday, 17th October 2022 at 7.30pm** @ NL Community Centre


North Luffenham Parish Council

**Agenda**

**124/22** Acceptance ofApologies for absence

**125/22** Declarations of Interest

**126/22** Public Forum

**127/22** To approve and sign Minutes of meeting of 15 August 2022.

**128/22** Ward Report

**129/22** Chairman’s Report

* Anti-Social Behaviour
* CIL working group
* Review of Governance
* Asset Register

**130/22** Correspondence – Clerk

* Asked to confirm ownership of grit bins in the parish. RCC confirm 15 – owned by them – but managed and largely paid for by Parish. Issue of missing bin-lid still outstanding.
* Clerk has attended 2 basic training modules plus Code of Conduct training since last meeting. £200 allocated for training overall till 31 March. Only aware of £45 spend so far but further bills may be outstanding. Specific finance training modules are available over 2022-23 at a cost of £30. Permission to attend 3 of these over next 12 months.
* Correspondence with parishioner about poor highway maintenance.
* Updated contact with Pension Regulator
* “Notice of Conclusion of Audit report” received from PKF Littlejohn Ltd.

**131/22** Finance Report – Clerk

1. To receive, consider and approve Finance Report (to be confirmed)
2. To note following payments –

£416.62 – Clerk August salary

£416.62 – Clerk September salary

£240 - PKF Littlejohn audit fees

£12 DCK Payroll

£21.72 Ionos

£66.60 Zen

£104 HMRC

£133.32 Compton and Moore (TV)

1. Agreement of expenses to Councillors

£21 Mr P Burrows – expenses on temporary event licence covering 5/11/22

**132/22** Planning - Cllr Burrows/Cllr Smith

**2022/1073/CAT Digby Drive**

Raise crown of Tulip tree (T1) to 4m. Raise crown of Cypress tree (T2)

over outbuilding to give 1m clearance over it and raise crown over

driveway to 3.5m.

**2022/1051/FUL Black Barn**

Proposed Vehicular Access from Pilton Road to the Barn

utilising the existing agricultural access.

**Decision Notice 2022/0898/FUL**

Change of use from Children’s Day Nursery to Air B n B

**Review of planning applications leading to removal of one tree and pollarding of another: 2022/0884/CAT**

**133/22** RCC Local Plan

* Issues and Options
* Implications of response from the DIO to the Neighbourhood Plan
* Meeting 03-11-22 with RCC, DIO, Ward Councillors and Local Parishes

**134/22** Update report from Neighbourhood Planning Steering Group

* Report on the Regulation 14 Consultation.

**135/22** To receive and consider the report from the Community Centre Management Committee – Cllr Cade

* Report on meeting 16-09-22 between Cllrs Canham and Smith with RCC Legal and Head of Property Services

**136/22** Report on meeting of Finance working group

Decisions needed:-

* Is amended Regulations document now fit for purpose?
* To note there are no arrangements in place for emergency expenditure within these regulations.

**137/22** To move council banking arrangements online

**Decision needed:-**

Clerk to approach Unity Trust bank requesting a switch of both current accounts from HSBC to take place after 5 November.

**138/22 Scribe**

Decision needed on whether to transfer Parish accounting arrangements to Scribe. Quote and short paper from Clerk provided

**139/22** Report on progress from Bonfire Working Group Cllr Cade

**149/22** Date of next Parish Council meeting:-

**Monday 21 November 2022 at 7.30pm**

Sue Hammond, Parish Clerk