



# North Luffenham Parish Council

Minutes of the meeting of North Luffenham Parish Council held on **Monday 21 November 2022 at 7.30pm** at NL Community Centre

**Present:** Cllrs Smith, Burrows, Cade, Barsby, and 3 members of the public

## **141/22 Acceptance of Apologies for Absence:**

Cllrs Waller, Canham, Marsh and Gorse

Proposed: Cllr Smith Seconded: Cllr Barsby

**142/22 Declarations of Interest:** Cllr Cade declared an interest in the Cricket Club and the Scouts.

## **143/22 Public Forum**

There was a short presentation from Healthwatch about their role in both scrutinising, and helping to navigate, the Health and Care system. At present, they are particularly interested in attracting volunteers to act as local "Healthwatch Community Champions."

**144/22** The minute of the Parish Council meeting of 17 October 2022 was agreed as a true and accurate record and signed by the Chair

Proposed: Cllr Smith Seconded: Cllr Cade

**145/22 Ward Report:** There was no formal report in Cllr Waller's absence.

## **146/22 Chairman's Report**

**Local Plan:** The Chair explained that he had recently attended a meeting of the Defence Infrastructure Organisation on the future of the Officer's Mess Site at St George's Barracks site. Cllr Bool, Ward Councillor, said that RCC had previously done a lot of work on the future of this development and, in further negotiations involving the Princes Foundation, it was worth trying to find out how much learning had been taken from this.

**Clerk Applications** Chair explained that he and Cllr Canham had recently interviewed one candidate for the role, which would be discussed in more detail in the confidential section of the meeting.

## **147/22 Correspondence – Clerk**

The Clerk reported on correspondence: -

- from parishioners on safe access to the airfield.
- from the Pensions Regulator establishing the date of re-enrolment and re-declaration for the new Clerk as 10/2/2023.
- from Gigaclear on broadband developments.
- from RCC noting request for speed survey on Edith Weston Road.

- Noting the publication of Ketton & Tinwell joint Neighbourhood Plan under Regulation 16 consultation
- from Payroll around her resignation.
- from RCC about the green waste service
- and an application for the Parish Clerk's post.

She also mentioned very recent correspondence from

- RCC on rising energy costs on street lighting, which recommends parishes budget for increased costs of 69% in 2023.
- from Bluestone Energy/Anglian Water informing of a development of Staveley Solar Farm, south of Pilton.
- And from an RCC street scene officer indicating that the bin/post in the play/park has been ripped out of the ground and needs repair at a cost of £57.60. Clerk asked for a decision on funding and was advised to confirm the nature and total cost of repair with RCC. Council to agree payment if this does prove to be the overall total and the bin is still useable.

### **148/22 Finance Report Clerk**

1. A balanced Finance Report was presented correct to 31 October 2022 Proposed Cllr Barsby Seconded Cllr Burrows.
2. The Clerk also confirmed the success of Bonfire Night with takings of £2898.29 in cash and, at present, £221.14 on Sumup.
3. The following contractual payments were duly noted: -
  - £66.60 Zen internet
  - £416.32 Clerk's salary (October)
  - £12 Payroll (Payroll)
  - £104.20 HMRC
4. The payment of recharges to the school was discussed in detail considering the total of £1595.67 (based on an agreement to subscribe to the green bin service which the school will refund) This was agreed subject to receiving satisfactory assurances from the school.
5. It was also decided:-
  - To sign up the Community Centre to the Green Waste recycling service at a cost of £48 per year.
  - that the Clerk would cancel the telephone line aspect of the contract with Zen.
  - The outstanding bill of £156.77 for community light recharge was discussed along with a very recent bill of £1434.03 bill for 1 April 22 – 31 March 23. It was agreed that the Clerk would ask for more information on these including finding out whether the additional bill was standard across every parish council and copying County Councillors in on these emails.
  - It was also agreed to update the mandate with HSBC as part of a smooth transition to electronic banking. Cllr Barsby will be added and a visit to HSBC is likely to be urgently needed.

## **149/22 Consideration of draft budget**

A draft budget for 23/24 was agreed with some amendments, taking into account significant pressures on funding from energy costs. See separate annex with full details.

## **150/22 Planning - Cllr Burrows**

Cllr Burrows set out the position with most recent planning applications: -

### **2022/1296/CAT**

PROPOSAL: Remove front stem of 1 no. Cotoneaster (T1) and trim remaining top of crown. Reduce spread of 1 no. Mulberry tree (T2) by 2m by removing 3 no. stems growing towards garden. Reduce 1 no. Yew tree (T3) by 1.5m all round. Reduce 1 no. Holly tree (T4) by 1.5m all round. Remove 1 no. Hawthorn (T5) to ground level.

Church Street North Luffenham Rutland which was unproblematic.

### **2022/0920/FUL**

Conversion of barn to 2 no. dwellinghouses, including single storey extension.

Alterations to approval 2019/0731/FUL.

LOCATION: Pilton Road North Luffenham Rutland which had been granted.

### **2022/1304/CAT**

PROPOSAL: Fell 5 No. trees - 2 x laurel, 2 x leylandii & 1 x Forsythia bush.

The Shambles Lyndon Road North Luffenham Rutland which was also unproblematic

## **151/22 RCC Local Plan**

The Chair explained that it was necessary to note all the responses to the Local Plan and that the final response needs to be approved by the Parish Council. He envisaged needing an EGM in early December to deal with this process.

## **152/22 Report from Community Centre Management Committee**

The Chair explained some of the history of the development of the Community Centre, in particular the key clause that the Community Centre had been set up to enhance "leisure and the quality of life in North Luffenham." He agreed to write to RCC setting out current concerns and pressing to put a workable Service Level agreement in place.

It was agreed to develop the Community Centre as a "warm space" over the winter months. The Community Centre committee will work with the school to make sure the boiler is appropriately timed to achieve the best use of resources for everyone concerned.

### **153/22 CIL group**

Cllr Burrows has agreed to chair this group and presented some things residents might theoretically like to see in the area ranging from history boards to a skate park. The Terms of Reference for the group were agreed.

Proposed Cllr Barsby Seconded Cllr Cade

### **154/22 Code of Conduct**

This was approved for 2022 – 2023 on the basis that the Clerk needs to update appropriately

Proposed Cllr Barsby Seconded Cllr Cade

### **155/22 Bonfire Working Group**

Cllr Cade and Cllr Smith will meet to finalise the figures for this event. It was agreed that it had been successful with overall takings of more than £2,000. Cllr Cade asked for volunteers to help clear the bonfire site this weekend. He also asked for the question of a donation to the local Scouts to be put on the agenda for the next meeting, in view of their hard work.

### **156/22 Next Full Parish Council meeting**

This will be on Monday 19 December 2022 at 7.30pm.

**157/22** A proposal to close the meeting to the public was carried unanimously and the meeting closed to the public at 9.14pm.

**158/22** A confidential item was then discussed, and the Chair has access to a confidential minute of this discussion.

Sue Hammond  
Parish Clerk