



North Luffenham Parish Council

All Councillors are summoned to the Parish Council Meeting **on Wednesday, 26th of June 2024 at 19:00** - NL Community Centre.

Agenda

95/24 Public Forum

96/24 Ward Report

----- Meeting officially commences -----

97/24 Apologies

98/24 Declaration of Interest

99/24 To approve and sign Minutes as follows:

- Parish Council meeting 9th of May 2024 [Document]

100/24 Chairman's Report

101/24 Correspondence

- Broken Bin
- Lithium Ion Batteries Petition
- Recycle Clothing Bin
- Blueston/Solar Farm

102/24 Administration – Items requiring a decision

- a. To consider the Tree Application
- b. To consider purchasing a Defib Outdoor Box

103/24 Finance Report:

1. To receive, consider and approve the Finance Report [Document]:
2. To approve the following payments:
 - Clerk's Salary – £TBC
 - Zen – 42
 - Hallmaster – Annual Licence – £265.00
 - Wicksteed Play equipment - £875.11

104/24 Planning - Cllr Burrows

105/24 To receive and consider the report from the Community Centre Management Committee – Cllr Cade

106/24 To receive and consider the report from the CIL Group – Cllr Burrows

107/24 Update Policy Documents:

Mandatory Documents:

a) Standing Orders [Document]

Highly Recommended:

i) Grievance and Disciplinary Procedure [Document]

108/24 Audit

a) To complete and sign the Annual Governance Statement 2023/24

b) To receive and sign the Accounting Statement 2023/24

c) To receive and consider bank reconciliation 2023/24

d) To receive and consider the breakdown of variances

e) To receive and consider the breakdown of reserves held

f) To agree the dates for period of public rights

g) To receive and consider the Internal Audit report

109/24 Date of next meeting: **17th July 2024**

Jadene Bale, Parish Clerk
17.06.2024