



North Luffenham Parish Council

Minutes of the meeting of North Luffenham Parish Council held on **Wednesday 24th July 2024 at 7.30pm** at NL Community Centre

Present: Cllrs Smith (also C.Cllr), Cade, Purves, Speigl, Barsby and Gorse.

110/24 Public Forum

No issues raised.

111/24 Ward Report

C.Cllr Waller was in attendance and gave a verbal report which included updates on the inspection of the Children's Services by Ofsted; they have been designated as 'Good'.

C.Cllr Smith advised that the RCC Annual Progress report was available online. He also advised there was to be 'transformation' in the Family Hubs for Ketton, Uppingham and Oakham making them more accessible for a multitude of groups and to have advisors available in the upgraded services.

----- The meeting of the Parish Council officially commenced -----

112/24 Apologies

Apologies were received and accepted from Cllrs Burrows and Forbes.

113/24 Declaration of Interest

No declarations were made.

114/24 To approve and sign Minutes

It was unanimously agreed that the minutes of the meeting held on the 26th of June 2024 were correct and be approved and signed.

115/24 Chairman's Report

The Chairman urged councillors to read all minutes and supporting documents prior to the meetings to keep the meetings as streamlined as possible. He asked that an agenda item be added to include a review of the actions from the previous minutes, this was agreed.

116/24 Correspondence

- **Broken Bin in play area – inspected by RCC and recommended repair**

Clerk to continue to discuss with RCC to replace the bins.

Action: Clerk to contact RCC

- **Bluestone/Solar Farm**

An invite to attend a meeting in which the discussion regarding the funding being given to the local communities was to be discussed. It was agreed NLPC would send a representative however the date clashed with our meeting and therefore a representative did not attend.

117/24 Administration – Items requiring a decision

a. To consider purchasing a Defib Outdoor Box

The council discussed the purchase of the defib box to be housed at the front of the school. Following expert advice and reviewing the best use of public money expenditure, the council voted 5 against and one abstained to the purchase of a new defib housing box. Therefore this will no longer be an agenda item.

118/Finance Report:

1. To receive, consider and approve the Finance Report:

The Finance Report was presented at this meeting. The finance report was agreed to be accurate.

To approve the following payments:

- Clerk's Salary July– £590.38 +HMRC £147.40
- Clerk's Salary June– £590.18 +HMRC £147.60
- Zen – 42
- Defib Pads – £52+VAT
- Community Centre Charges School - £2652.87

Payments of the above expenditure were unanimously agreed.

119/24 Planning - Cllr Burrows

No new applications were made.

120/24 To receive and consider the report from the Community Centre Management Committee – Cllr Cade

The Clerk had sent out the Community Centre Minutes for the last meeting but noted there was no agenda online. The Clerk advised the council that ALL Committees need to nominate a person who will be responsible for the agendas and minutes. The Clerk advised that all committee meetings follow the same rules as council meetings; in that all agendas need three clear days notice and must be published on both the website and noticeboard. Minutes also need to be drafted and published within one month of the meeting.

Following this discussion it was agreed Cllr Barsby was to be the responsible party for the Community Centre Agendas and Minutes henceforth.

121/24 To receive and consider the report from the CIL Group – Cllr Burrows

No updates.

122/24 Update Policies Documents:

Mandatory Documents:

The Financial Regulations were reviewed and it was agreed that no changes were to be made.

Action: Clerk – To edit the review date on the Financial Regulations and post on website

Highly Recommended:

Both the Grievance and Disciplinary Procedure and the Training Policy were reviewed and adopted with some minor changes to wording.

Action: Clerk – To edit the review dates/wording as agreed on the Procedures and Policies listed above and post on website

NLPC additional:

The council agreed the Tree Memorial Policy with no changes. The council made a few amendments to the wording of the Oval policy, which will be agreed in the Trust August meeting.

Action: Clerk – To edit the review date on the Tree Memorial Policy and post on website

123/24 Date of next meeting:

21st August 2024.

Jadene Bale, Parish Clerk