Minutes of the Parish Council Meeting **on Wednesday, 13th of August 2025 at 19:00 -** NL Community Centre.

North Luffenham Parish Council

Minutes

**Present:** Cllrs Smith (also C.Cllr), Cllr Cade, Cllr Forbes, Cllr Purves, Cllr Spiegl, Cllr Gorse and Cllr Burrows. C.Cllr Waller.

The clerk was absent. Cllr Spiegl acting as clerk.

Amy Lord, newly appointed clerk, present in an informal capacity

**60/25 Public Forum**

Resident spoke ref RCC/PC Community Centre Agreement - help offered and also local gov reorg (LGR).

**61/25** **Ward Report**-

Cllr Waller gave ward report. Nothing decided on LGR and Rutland residents don’t get to decide. Proposals have been submitted. Leics city proposal has not been agreed to by RCC. Spoke at length about what’s going on. Still a long way to go. Will be shadow council (new authority) 2027 into 2028. Budget being worked on to leave finances in as good as possible state. Trying to get future council tax more in line with other authorities. Bus services improvement plan launched.

-------------------- Meeting officially commences ----------------

**62/25** **Apologies**

No apologies were sent from PC councillors.

**63/25 Declaration of Interest**

Cllrs Smith & Spiegl declared an interest in 68/25 as they are to be reimbursed for purchases.

**64/25** **To approve and sign Minutes**

Minutes of EGM 6/8/25 Approved & Signed

Minutes of PC Meeting 16/7/25 Approved & Signed

**65/25** **Chairman’s Report**

The Chairman welcomed the new clerk, Amy Lord.

**66/25 Matters arising from previous minutes.**

Agenda item for next meeting – Working Groups and Committees

Outstanding matters remain:

Purchase of vacuum cleaner for Community Centre

ACTION: Clerk to purchase as soon as banking access sorted. Cllr Spiegl to send detail to clerk

Contacting Biffa directly to see if we can add on the 3 additional bins on Oval to their round

ACTION:Clerk to follow up & resolve – Cllr Spiegl will work with Clerk to assist.

Play Equipment safety inspection remains urgent. Cllr Gorse has spoken to Wickstead at length and has established that the Zip Wire will prove to be a potentially sizeable additional cost. Waiting for requested quotes to come in

ACTION: Cllr Gorse to follow up with Sovereign again to compare wait time & costs.

Cllr Gorse to present update list at next meeting.

AGAR Report tasklist for Clerk and Councillors has been circulated

ACTION: To become a rolling agenda item until all either completed or dismissed.

**67/25** **Correspondence**

Resident ref Speeding on Edith Weston Road. PC happy to support Community Speed Watch. Resident to be sent the details.

**68/25 Finance Report:**

1. To receive, consider and approve the Finance Report:

The Finance Report was presented at this meeting. The finance report was resolved to be accurate. A bank reconciliation was agreed however the date on spreadsheet needs to be altered to 31/7/25. Approved

1. To approve the following payments:

Zen – £42.00 - Approved

Janet Whittaker Community Centre Expenses – Still awaiting the correct receipt

Bin Liners (reimbursement Cllr Spiegl) - £8.25 - Approved

HMRC June and July - £363.41 - Approved

Clerk Salary August (inc Holiday Pay – revised from last meeting due to new NALC band agreement) – Not Approved due to apparent lack of payslip and discrepancy from the amount approved 16/7/25. Payslip was subsequently found to have been sent an hour earlier. Remains outstanding

HMRC August – Remains Outstanding

Clerk backpay (due to NALC band agreement dated 24 July 2025) – Not Approved. Amount subsequently found to be shown in August payslip

**69/25 Planning - Cllr Burrows**

Councillors agreed no planning comments were to be made.

**70/25** **To receive and consider the report from the Community Centre Management Committee – Cllr Cade**

1. To receive and consider the report from the Community Centre Management Committee – Cllr Cade

Very positive meeting held with the head regards cleaning and usage. She was very understanding about the frustrations faced by the PC. Bookings to be made on Hallmaster by the school. Courtyard to undergo a full tidy up. Clerk to order Vacuum cleaner.

1. To discuss updates with RCC/PC Agreement.

ACTION: Working group to look at Usage Agreement in detail with help of a resident who has knowledge of the issues at hand.

1. To discuss the task of scanning, uploading, annotating and archiving photos and files in the Community Centre

ACTION: Grants to be investigated to facilitate digitising Village Archive

Meeting to be set up with resident who has come forward to assist with digitising archive.

**71/25 To receive and consider the report from the CIL Group – Cllr Burrows**

Cllr Burrows reported that nothing has moved on due to Bowls Club non engagement due to Lease situation.

**72/25 To Resolve to go into Confidential Session**

Unanimously approved

**73/25** **Clerk Contract**.

Approved and to be sent to the new clerk for signing

**74/25** Date of next meeting: **Weds 17th September 2025 7.00pm**

**Meeting closed at 2028hr.**

**Cllr Spiegl 15.8.25**