



North Luffenham Parish Council

Agenda
17th September 2025

A full parish council meeting for North Luffenham Parish Council will be held on 17th September 2025 at 7pm in the NL Community Centre.

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Amy Lord
08/09/2025

Amy Lord – Clerk and Responsible Finance Officer.

75/25 Public Forum

76/25 To receive ward report.

----- Meeting officially commences -----

77/25 To receive and approve apologies for absence.

78/25 To receive declarations of interest.

79/25 To receive, approve and sign Minutes of the previous meeting held on 13th August 2025.

79.1 Chair to sign the minutes from the council meeting on 13th August 2025

80/25 Matters arising from previous minutes.

81/25 Chairman's report.

82/25 Correspondence and reports from other meetings

83/25 Policies

83.1 To review and approve the updated financial regulations.

84/25 Finance Report:

84.1 To receive, consider and approve the Finance Report.

84.2 To receive and approve the financial regulations.

84.3 To approve setting up a standing order for the Clerk's salary.

84.4 To approve the addition of two signatories on the bank account.

84.5 To approve the following payments on payment schedule below:

| September schedule of payments | | | |
|----------------------------------|-------------------------------|------------------|-----------------|
| Payee | Details | Total Payment | Type of payment |
| Clerk salary August - 31 hours | Payroll | £ 455.08 | BACS |
| Clerk Salary September 52 hours | Payroll | £ 826.68 | BACS |
| HSBC | Bank charges | £8.00 | DD |
| Zen Internet | IT costs and internet | £42.00 | DD |
| City Fire | Service Fee SI-4479 | £50.40 | BACS |
| St Mary & St John Primary School | Recharges April - March | £2,281.87 | BACS |
| St Mary & St John Primary School | Replacement lighting contribu | £198.00 | BACS |
| DD Payroll Services | 204628 Payroll Oct-Dec 24 | £36.00 | BACS |
| DD Payroll Services | 205281 Payroll Jan-Mar 25 | £36.00 | BACS |
| DD Payroll Services | 206153 Payroll Apr-Jun 25 | £36.00 | BACS |
| | | | |
| | Total | £3,970.03 | |
| | | | |
| Receipts | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Total | £0.00 | |

85/25 Planning

85.1 To review and comment on current planning applications.

85.2 To review and comment on any enforcement actions needed.

86/25 Community Centre

86.1 To receive and consider the report from the Community Centre Management Committee – Cllr Cade

86.2 To discuss updates with RCC usage agreement.

86.3 To agree rate to charge NLGC for year Jan 25-Sept 25

87/25 To receive and consider the report from the CIL Group – Cllr Burrows

88/25 Bonfire

89/25 Working groups and committees

90/25 AGAR task list for Clerk and Councillors

91/25 Items for next agenda

92/25 Date of next meeting: TBC